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# LEHIGH COUNTY, PENNSYLVANIA

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

*17 South Seventh Street, Room 519, Allentown, PA 18101*

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## FY 2017 Annual Action Plan

*In Accordance with the HUD Guidelines for the  
Community Development Block Grant*

Frank Kane, Director  
Department of Community and  
Economic Development



**BUILT ON EXPERIENCE**  
**URBAN  
DESIGN  
VENTURES**

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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

Lehigh County, as a Federal Entitlement, is required to complete an annual application for the use of the Community Development Block Grant (CDBG) funds to the U.S. Department of Housing and Urban Development (HUD). The Annual Action Plan is a guide to how the County will allocate its resources for specific activities that support the Goals and Objectives of Lehigh County's Five Year Consolidated Plan. This is Lehigh County's Sixth Annual Action Plan as a part of the extended Five Year Consolidated Plan, which was approved by HUD-Philadelphia. The Consolidated Plan describes the housing and non-housing needs of County residents and presents a five year strategy to address those needs. The FY 2017 Annual Action Plan for Lehigh County includes the County's CDBG Program and outlines which activities the County will undertake during the program year beginning October 1, 2017 and ending September 30, 2018. Lehigh County's Department of Community and Economic Development is the lead entity and administrator for the CDBG funds.

The FY 2017 Annual Action Plan outlines the actions to be undertaken in Fiscal Year 2017 with the Federal resources allocated to Lehigh County. The FY 2017 Annual Action Plan excludes the Cities of Allentown and Bethlehem (which are in Lehigh County) since they both are Federal Entitlements that receive their own CDBG allocations from HUD. The CDBG Program and activities outlined in this FY 2017 Annual Action Plan will principally benefit low- and moderate-income persons and will provide funding to targeted areas of the County where there is the highest percentage of low- and moderate-income residents. The Annual Action Plan does not incorporate the Public Housing Authority's Comprehensive Grant (Comp Grant) process into this consolidated planning and application process, but the public housing authority participated in the planning process for the development of this plan.

The Five Year Consolidated Plan relied upon efforts of many individuals, organizations and citizens, in the development of a comprehensive strategy to address the needs of the County. The goal of Lehigh County is to improve the quality of life for County residents by funding

improvements to public facilities, infrastructure, public services, and by retaining and increasing the stock of affordable owner and rental housing units.

**Available Funds:**

The following financial resources are included in the FY 2017 Annual Action Plan which anticipates funding to be received to address the priority needs and specific objectives identified in Lehigh County's Consolidated Plan. Lehigh County anticipates it will receive the following Federal funds during the FY 2017 program year:

Entitlement Funds	Amount
FY 2017 CDBG Funds	\$ 1,118,857.00
CDBG Program Income	\$ 0.00
<b>Totals:</b>	<b>\$ 1,118,857.00</b>

Table 1 - Federal Resources

**FY 2017 CDBG Program Budget:**

Lehigh County proposes to undertake the following activities with the FY 2017 CDBG funds:

**1. Public Facilities Improvements – \$436,433.60**

- Catasauqua Borough – Front Street Parking Lot - \$90,000.00
- Coplay Borough – Storm Water Replacement at N. 2nd and Chestnut Street - \$125,000.00
- Emmaus Borough – Curb Cuts - \$30,000.00
- Macungie Borough – Curb Cuts - \$28,434
- Fountain Hill Borough – Street Reconstruction on Jeter Avenue and Dodson Street (Phase 2) - \$81,000.00
- Slatington Borough – Road Reconstruction – 4th Street - \$82,000.00

**2. Housing – \$224,390.00**

- County-wide Housing Rehabilitation – Housing Rehabilitation Financing - \$200,000
- New Bethany Ministries – Columbia House Renovations - \$24,390.00

**3. Blight – \$100,000.00**

- Demolition and Clearance of Blighted Properties Fund - \$100,000.00

**4. Public Services – \$134,262.00**

- Catholic Charities – Self-sufficiency & Intervention Program - \$29,700.00

- Communities in Schools of the Lehigh Valley – School-to-Career Program - \$25,000.00
- Lehigh Career & Technical Institute – Scholarships for Section 3 Residents - \$19,500.00
- Lehigh Valley Center for Independent Living – PLACE Program - \$15,062.00
- The Literacy Center – Adult Literacy Instruction - \$15,000.00
- Meals on Wheels – Meal Prep and Delivery - \$20,000.00
- North Penn Legal Services – LMI Legal Help - \$10,000.00

#### 5. Administration – \$223,771.40

- Administration – General administration, oversight, and planning - \$223,771.00

**Total: \$1,118,857.00**

#### Maps:

Included in this Annual Action Plan Exhibit section are the following maps which illustrate the demographic characteristics of Lehigh County at the time of the 2010 U.S. Census:

- Total Population by Census Tract Map
- Percentage of White Population by Census Tract Map
- Percentage of Minority Population by Census Tract Map
- Percentage of Hispanic Population by Census Tract Map
- Percentage of Population Ages 65 and Over by Census Tract Map
- Total Housing Units by Census Tract Map
- Percentage of Owner-Occupied Housing Units by Census Tract Map
- Percentage of Renter-Occupied Housing Units by Census Tract Map
- Low- and Moderate-Income by Block Group Map
- FY 2017 CDBG Activity Map

## 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The goal of Lehigh County is to improve the quality of life for County residents by funding improvements to public facilities, infrastructure, providing public services, and by retaining and increasing the supply of affordable housing units for both owner occupants and renters. During the FY 2017 CDBG Program Year, the County proposes to address the following priority need categories identified in its Five Year Consolidated Plan:

**GOAL: HOUSING - H**

**H-1: Retain Existing Housing Stock** - rehabilitate and stabilize the housing stock of both owner- and renter-occupied housing.

The County's objectives to meet this goal are:

**Five year:**

- Rehabilitate 50 owner-occupied housing units.
- Encourage the rehabilitation of 150 rental units that are affordable to lower income households.
- Provide 150 homeowners facing foreclosure with access to foreclosure mitigation counseling services.

**Annual:**

- Rehabilitate 6 owner-occupied housing units.
- Assist 21 rental units through the rehabilitation of a Single Room Occupancy apartment building.

**H-3: Homebuyers Assistance** - Provide down payment and closing cost assistance for low- and moderate-income homebuyers.

The County's objectives are:

**Five year:** Assist 20 lower income households achieve homeownership.

**Annual:** Assist lower-income households to achieve homeownership through the Affordable Housing Trust Funds.

**GOAL: HOMELESS - HA****HA-1: Homelessness Prevention**

The County's objectives are:

**Five year:**

- Provide rent and utility assistance to 50 households to prevent homelessness.
- Prevent homelessness through effective discharge planning from publicly-funded institutions.

**Annual:**

- Provide rent and utility assistance to twenty-five (25) households to prevent homelessness.
- Provide housing counseling services to ten (10) households.

**HA-4: Permanent Housing**

The County's objectives are:

**Five year:** Expand permanent supportive housing for homeless individuals and persons in families with disabilities by creating thirty-four (34) new permanent supportive housing units in the twelve (12) county Continuum of Care.

**Annual:** Lehigh County will support the Eastern Pennsylvania Continuum of Care Network with its FY 2017 CoC Application.

**GOAL: NON-HOUSING COMMUNITY DEVELOPMENT - CD**

Community Development Block Grant (CDBG) funds are directed to local municipalities to address the quality of life in low-income areas through infrastructure and public facility improvements.

**CD-1: Public Facilities and Infrastructure**

The County's objectives are:

**Five Year:** Assist municipalities with projects of community significance

- Clearance and demolition (2 units)
- Sewer, water improvements (8 projects)
- Storm sewer improvements (5 projects)
- Sidewalk improvements, including handicap accessibility (10 projects)
- Street improvements (5 projects)
- Parks and recreation improvements (3 projects)

**Annual:**

- Clearance and demolition (2 units)
- Sewer, water improvements (1 project)
- Sidewalk improvements, including handicap accessibility (4 projects)
- Street improvements (3 projects)
- Public and Community Facilities (1 project)



**CD-3: Public Services**

The County's objectives are:

**Five Year:** Assist human service organizations provide essential services to at-risk populations

- Homeless prevention services
- Housing referral and counseling for the disabled
- Literacy and English as a Second Language education
- Subsistence services
- Fair Housing outreach, education and advocacy

**Annual:** Assist human service organizations provide essential services to at-risk populations

- Homeless prevention services (35 persons)
- Housing referral and counseling for the disabled (30 persons)
- Literacy and English as a Second Language education (50 persons)
- Subsistence services (74 persons)
- Fair Housing outreach, education and advocacy (70 persons)
- Job Training (24 persons)

**3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

Lehigh County has a good performance record with HUD and regularly meets its established performance standards. Each year the County prepares a Consolidated Annual Performance and Evaluation Report (CAPER). This report is submitted to HUD within ninety (90) days after the start of the next program year. Copies of the FY 2015 CAPER are available for review at the Lehigh County Department of Community and Economic Development Offices and also on the County website. The FY 2015 CAPER, which was the fourth CAPER for the FY 2012-2016 Five Year Consolidated Plan, was submitted to HUD by December 29, 2016. HUD approved the FY 2015 CAPER by a letter dated March 23, 2017. In the FY 2015 CAPER, Lehigh County expended 95.82% of its CDBG funds to benefit low- and moderate-income persons. The County expended 11.73% of its funds during the FY 2015 CAPER period on public services, which is below the statutory maximum of 15%. The County obligated 20.00% of its funds during this CAPER period on Planning and Administration, which meets the 20% regulatory cap. As of August 2, 2016, Lehigh County was under the required 1.5 maximum drawdown ratio with a ratio of 1.04.

#### 4. Summary of Citizen Participation Process and consultation process

*Summary from citizen participation section of plan.*

The Annual Action Plan is made up of multiple components, which include: funding applications from municipalities, social service agencies, and housing organizations; citizen participation comments; and the development of the Annual Action Plan.

Each item of the plan primarily benefits the low- and moderate-income population in Lehigh County. Lehigh County has an approved Citizen Participation Plan, as required by HUD, which is on file with HUD and at the Lehigh County Department of Community and Economic Development. The County abided by its Citizen Participation Plan in the preparation and development of the FY 2017 Annual Action Plan.

The first step of the planning process for the FY 2017 Annual Action Plan started with the distribution of applications for CDBG funds. On Friday, February 24, 2017 the Department of Community and Economic Development distributed the FY 2017 CDBG Requests for Funding to local municipalities and non-profit agencies/organizations. These were due back to the County by 4:00 PM on Thursday, April 13, 2017. Information was also available on the Lehigh County Department of Community and Economic Development's website.

The County held two (2) public hearings to obtain resident input on the needs of Lehigh County. The first needs hearing was held on Thursday, March 16, 2017 at 5:30 PM at the Lehigh County Public Hearing Room located at 17 South Seventh Street, Allentown, PA. The first needs hearing was posted on the County's website and emails were sent to local municipalities and non-profit agencies/organizations. The second needs hearing was held on Thursday, March 23, 2017 at 2:00 PM in the Lehigh County Public Hearing Room located at 17 South Seventh Street, Allentown, PA. The needs public hearing notice was published on Wednesday, March 1, 2017 in the "Morning Call", and the needs public hearing notice was posted on the County's website and emails were sent to local municipalities and non-profit agencies/organizations. At these public hearings, residents had the opportunity to give their input and their thoughts on the housing, community development, and economic development needs in Lehigh County and how the CDBG funds should best be spent to benefit low- and moderate-income persons.

The Final Public Hearing Notice was published on Wednesday, July 5, 2017. At the Public Hearing, held on Wednesday, July 19, 2017 at 12:00 PM, the residents were given the opportunity to comment on the "draft" version of the FY 2017 Annual Action Plan and which projects/activities would be funded with FY 2017 CDBG funds.

The FY 2017 Annual Action Plan was on public display beginning July 5, 2017 through August 4, 2017 at the following locations in the County and on the County's website (<http://www.lehighcounty.org/>):

- **Lehigh County Department of Community and Economic Development** - Lehigh County Government Center, 17 South 7th Street, Allentown, PA 18101
- **Catasauqua Public Library** - 302 Bridge Street, Catasauqua, PA 18032
- **Coplay Library** - 49 South 5th Street, Coplay, PA 18037
- **Emmaus Public Library** - 11 East Main Street, Emmaus, PA 18049
- **Lower Macungie Library** - 3400 Brookside Road, Macungie, PA 18062
- **Parkland Community Library** - 4422 Walbert Avenue, Allentown, PA 18104
- **Slatington Library** - 650 Main Street, Slatington, PA 18080
- **Southern Lehigh Public Library** - 3200 Preston Lane, Center Valley, PA 18034
- **Whitehall Township Public Library** - 3700 Mechanicsville Road, Whitehall, PA 18052

The following schedule was used in the preparation of the FY 2017 Action Plan:

- **Resident, provider, and stakeholder consultation** - February 24, 2017 through August 4, 2017
- **Applications to request CDBG funds were made available** - February 24, 2017
- **Posting and emails were sent for the Needs Public Hearing** – February 24 and February 27, 2017
- **Published the Needs Public Hearing Notice** - March 1, 2017
- **First Needs Public Hearing** - March 16, 2017
- **Second Needs Public Hearing** - March 23, 2017
- **CDBG Funding Requests due to Lehigh County** - April 13, 2017
- **Published the Final Public Hearing Notice** - July 5, 2017
- **FY 2017 Annual Action Plan on display; begin 30 day public comment period** - July 5, 2017
- **Final Public Hearing** - July 19, 2017
- **End 30 day public comment period** - August 4, 2017
- **Submission of Annual Plan to HUD** - August 15, 2017
- **Program Year Begins** - October 1, 2017

## 5. Summary of public comments

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

Lehigh County recorded public comments at the two (2) public hearings on the needs of the County. There was no one in attendance at the first public hearing on March 16, 2017.

There were five (5) participants at the second public needs hearing held on Thursday, March 23, 2017. Participants represented agencies interested in applying for funds for public service

projects, and two (2) Lehigh County Department of Community and Economic Development (DCED) staff members.

Kathi Krablin, Associate Director of Development for Valley Youth House discussed a homeless youth outreach program for which they wanted to submit an application for CDBG funds. Laurie Moyer, Grants and Housing Manager for Lehigh County DCED, discussed HUD's budget year versus the County's Budget Year and CDBG Program Year, the anticipated dollar amount of CDBG entitlement funds the County expects to receive for FY 2017, and why the County was predicting that they would receive a lesser amount in FY 2017 entitlement funds. Ms. Moyer also explained how a new program is prioritized differently in funding decisions than an existing program, why existing programs may request additional funding compared to their previous year requests, and what data would be required to support the need for a program. The attendees also discussed how the specific Consolidated Plan goal of "Homeless Referrals and Counseling" has not been addressed by any applicants for CDBG funding from the County in the past few years, and what goal a homeless youth outreach program would address. Ms. Moyer explained how to properly fill out the budget page of the CDBG funding request application, and explained the section of the Annual Plan Process Guidelines regarding the 15% public service cap. She went on to explain how applications are compared, and the timeline for the CDBG Annual Action Plan process. Finally, Ms. Moyer informed attendants that the income limits to determine low- and moderate-income status would be updated in Spring 2017. The County also accepted a submittal from Kathi Krablin of Valley Youth House on the needs in Lehigh County.

Attendance at the second public hearing on July 19, 2017, to be determined.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All of the previous comments were accepted, and the requests for funding were incorporated into the FY 2017 CDBG Program. Of the twenty-one (21) funding applications received in FY 2017, sixteen (16) were funded. One (1) application was withdrawn from consideration by Whitehall Township, who also decided to release their 2014 CDBG allocation in the amount of \$85,000.

There were four (4) funding applications that were not approved for FY 2017 funds. Of the projects not funded, two (2) were public facility improvements: The Slatington Borough – Road Reconstruction – West Washington Street project was given second priority out of the two applications submitted by Slatington Borough, so the County chose to fund the Borough's first priority project. The application for Salisbury Township – Sanitary Sewer Rehabilitation was determined to be not eligible under the national objective of low- to moderate-income area benefit, because a home income survey of the service area was not conducted.

Two (2) of the projects were related to slum and blight removal. The application for Shared Code Enforcement Officers for low- to moderate-income areas in six (6) municipalities in Lehigh County was not approved for funding because of the record-keeping burden. The Lehigh County

Department of Community and Economic Development recommended that a pilot program should first be developed and tested to prove that the project can be feasible. The Acquisition of Blighted Properties Fund project was not funded due to the potential of timeliness issues with project completion.

Finally, the last project that was not funded was a public service project, for the Valley Youth House – Homeless Youth Outreach program. The County did not fund this project in FY 2017 because at least one of the other sources of funds, the Lehigh County Affordable Housing Trust Funds application, is still pending approval. The application for CDBG funding could not be approved without having the other funding in place.

## 7. Summary

The FY 2017 Annual Action Plan for Lehigh County includes the County's CDBG Program and outlines which activities the County will undertake during the program year beginning October 1, 2017 and ending September 30, 2018. This is the County's sixth year of its Consolidated Plan.

During the FY 2017 Program Year, Lehigh County, Pennsylvania anticipates the following Federal financial resources:

• FY 2017 CDBG Funds	\$ 1,118,857.00
• CDBG Program Income	<u>          0.00</u>
<b>Total:</b>	<b>\$ 1,118,857.00</b>

During the FY 2017 CDBG Program Years, Lehigh County proposes to address the following priority need categories from its Five Year Consolidated Plan:

- **Housing Goal** - retain the existing housing stock, development of affordable housing, and homebuyer assistance.
- **Homeless Goal** - homelessness prevention, services, shelter and transitional housing, permanent housing, and non-homeless special needs.
- **Non-Housing Community Development Goal** - public facilities and infrastructure, economic development, and public services.

A “draft” of the FY 2017 Annual Action Plan was placed on display at the Lehigh County Government Center and on the County’s website, which is at the location of the Department of Community and Economic Development offices located at 17 South Seventh Street, Allentown, PA, as well as eight (8) regional libraries for public review. The display period started on Wednesday, July 5, 2017 through Friday, August 4, 2017 for a 30 day display period. In addition, the County put the draft Plan on its website (<http://www.lehighcounty.org/>). A Final Public Hearing was held on Wednesday, July 19, 2017 to discuss the proposed activities and solicit citizen comments. Upon completion of the 30 day comment period, Lehigh County will submit the FY

2017 Annual Action Plan to the U.S. Department of Housing and Urban Development Philadelphia Office on or before Tuesday, August 15, 2017.

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**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

*Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

Agency Role	Name	Department/Agency
Lead Agency	Lehigh County	Community and Economic Development
CDBG Administrator	Lehigh County	Community and Economic Development

**Table 2 – Responsible Agencies**

**Narrative (optional)**

The Lehigh County Department of Community and Economic Development is the administrating agency for the CDBG program. The Community and Economic Development Department has four (4) full-time staff members, and one (1) part-time staff members, and a planning consulting firm to help assist with the oversight and compliance of the CDBG and housing programs. The Department of Community and Economic Development prepares the Five Year Consolidated Plan, Annual Action Plans, ERR’s, and the Consolidated Annual Performance and Evaluation Reports (CAPER), draws down funds for invoices, performs contract administration, and oversees the program on a day to day basis. Sub-recipients are monitored on an annual basis for compliance, or as needed.

**Consolidated Plan Public Contact Information**

**Contact Person:**

- Mr. Frank Kane, Director for the Lehigh County Department of Community and Economic Development

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**Website:**

- <http://www.lehighcounty.org/>

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

While preparing the FY 2017 Annual Action Plan, Lehigh County consulted with the Lehigh County Housing Authority, local municipalities, non-profit agencies/organizations, and members of the Eastern Pennsylvania CoC - Lehigh Valley Regional Homeless Advisory Board, which includes the following two (2) counties: Lehigh and Northampton.

The Eastern Pennsylvania CoC serves and acts as the oversight and planning body for preventing and ending homelessness for the CoC general membership body. Lehigh County is a member of the Lehigh Valley Regional Homeless Advisory Board (LV-RHAB) under the Eastern PA CoC. The Board comprises a diverse set of representative stakeholders throughout Lehigh and Northampton Counties. The Board sets policy based on the knowledge and experience of its members. The Board also sets priorities and makes funding decisions on the homeless applications for funds.

Other members of the Board consist of the social service agencies, shelter providers, etc. that serve residents in the region. Coordination of the programs and funds is accomplished by the CoC Board for the chronically homeless individuals and families, families with children, veterans, and unaccompanied youth, along with the administration of the HMIS System.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Lehigh County works with the following agencies to enhance coordination:

- **Lehigh County Department of Community and Economic Development** - oversees the CDBG program.
- **Lehigh County Housing Authority** - oversees the Section 8 Housing Choice Voucher Program, improvements to public housing communities, and the development of scattered site affordable housing.
- **Social Services Agencies** - the County provides funds to address the needs of low- and moderate-income persons.
- **Housing Providers** - the County provides funds to rehabilitate and develop affordable housing for low- and moderate-income families and individuals.
- **Lehigh Valley Regional Homeless Advisory Board** - oversees the Continuum of Care Network for Eastern Pennsylvania CoC - Lehigh Valley Regional Homeless Advisory Board for the following counties: Lehigh and Northampton.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Lehigh County is a member of the Lehigh Valley Regional Homeless Advisory Board (LV-RHAB) under the Continuum of Care Network for Eastern Pennsylvania (Eastern PA CoC). The Eastern PA CoC is administered by the Pennsylvania Department of Community and Economic Development (PA-DCED). Lehigh County's Department of Community and Economic Development staff attends the local CoC meetings and acts as the County's representative. The County coordinates its activities with the Continuum of Care and supports its applications for funds. The County helps the Eastern Pennsylvania CoC to address homelessness by working together to develop a framework to deliver housing and services to the homeless.

The RHAB identifies regional and local homeless issues; coordinates regional planning; identifies regional housing gaps and needs, strategies, and priorities; provides input for Supportive Services for Veteran Families (SVF) and Emergency Solutions Grants (ESG) applications; participates in completion of the CoC application; monitors Homeless Management Information Systems (HMIS) participation and implementation; and coordinates and follows-up on the Point in Time (PIT) count and Annual Homeless Assessment Report (AHAR). Lehigh County is a member of the Lehigh Valley Regional Homeless Advisory Board (RHAB), which also includes Northampton County. Many of the homeless resources in Lehigh and Northampton Counties are utilized by residents of both Counties. The Lehigh Valley RHAB Co-Chairs are currently representatives of the Community Action Committee of the Lehigh Valley in Bethlehem, PA, (which is located partly in Lehigh County and partly in Northampton County), and the Third Street Alliance in Easton, PA, which is located in Northampton County.

The CoC solicits and considers a wide range of opinions through the five (5) Regional Homeless Advisory Board (RHABs) monthly meetings and semi-annual full CoC meetings. Both forums provide opportunities for persons to provide input and assistance in ending homelessness. The RHAB Co-Chairs represent multiple interest groups including: CDBG Jurisdictions, Public Housing Authorities, domestic violence service providers, Veterans, youth service providers, Community Action Partnerships (CAP), homeless service providers, and faith-based organizations.

Most of the Eastern PA CoC comes under the State Consolidated Plan developed by PA-DCED, however, there are twelve (12) additional Consolidated Plan Jurisdictions representing the more populated areas of the Lehigh Valley and Cumberland County, plus cities. PA-DCED uses web-based forums to meet with Regional Housing Advisory Committees (RHACs). RHAC meetings are held annually and generally last two (2) hours. The RHACs include state grantees, housing officials, developers, non-profits, CoC Chairs, and PA-DCED staff. Also, as part of the citizen participation process, members of the CoC receive notice of public meetings, documents available for review, and citizen comment periods. The County and City Consolidated Plan Jurisdictions follow the Con

Plan guidelines for consultation, including interviews, surveys, and focus groups with stakeholders knowledgeable about homelessness in their communities.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Most of the Eastern PA CoC ESG funding is allocated by PA-DCED. The CoC participated in developing priorities, target populations, outcome measures, and evaluation processes for ESG under HEARTH, including prioritizing Rapid Re-Housing (RRH) for 45% of funds (excluding emergency shelters, outreach, and administration). Since then, the CoC has provided input on ESG funding decisions and project scoring based on knowledge of projects, capacity of applicants and participation in CoC planning. PA-DCED, as the Collaborative Applicant and HMIS Lead, has access to Point in Time and Homeless Management Information System (HMIS) data. PA-DCED convened a Data Committee composed of CoC members to review and analyze quarterly CoC performance reports for establishing benchmarks and data driven performance standards for outcome evaluation and funding decisions.

An ESG Committee, also composed of CoC members, is being formed to help in setting ESG policy/performance standards. Data Committee findings will inform the ESG Committee and aid them in establishing standards. Lehigh County submitted an application to PA-DCED for FY 2016 State ESG funds in the amount of \$223,062 for renovations to the Sixth Street Shelter operated by the Community Action Committee of the Lehigh Valley, and homeless prevention and rapid re-housing services through Catholic Charities. The Sixth Street Shelter renovations were approved for ESG funds in the amount of \$154,483. The Catholic Charities portion of the request was not funded. The LV-RHAB is considering submitting a collaborative application for ESG funds in FY 2017.

The CoC and the HMIS lead work together to assess data quality throughout the CoC. This includes working on Annual Homeless Assessment Report (AHAR) submission, the PIT count, project review/ranking, and working with individual programs while completing their Annual Performance Reports (APRs). The CoC plans to increase the bed coverage percentage in HMIS over the next 12 months. Currently, 45% of Emergency Shelter beds are on HMIS. Projects not on HMIS include nine (9) projects providing hotel/motel vouchers, and six (6) projects that operate seasonally. There is better coverage for Transitional Housing beds, with 75% on HMIS. Runaway & Homeless Youth Program (RHY) funded projects are now entering data into HMIS, and thus the bed coverage rate has increased since the 2015 Housing Inventory Count (HIC) was completed. There is also a high rate of coverage for Permanent Supportive Housing beds, with 69% on HMIS. Of the 405 beds not on HMIS, 327 are Veterans Affairs Supportive Housing (VASH) beds. According to the Eastern PA CoC, the largest overall barrier to HMIS-participation remains non-HUD funded volunteer and faith-based operated projects and VA-funded projects, such as VASH. Additional

outreach to volunteer and faith-based organizations will occur through the implementation of coordinated entry. Increased engagement and education among these groups should lead to increased HMIS participation. The CoC will work with Veterans to improve participation among VA-funded projects. In regards to VASH, the CoC built a new bed/voucher-based process within the CoC's HMIS and will begin piloting this enhancement with Public Housing Authorities.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

See attached chart.

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<b>1.</b>	<b>Agency/Group/Organization</b>	<b>Lehigh County</b>
	<b>Agency/Group/Organization Type</b>	Other government – County
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lehigh County Department of Community & Economic Development submitted a funding request for the County-wide Housing Rehabilitation Program, the Acquisition of Blighted Properties Fund, and the Demolition and Clearance of Blighted Properties Fund. The County-wide Housing Rehabilitation Program and the Demolition and Clearance of Blighted Properties Fund projects were funded in FY 2017. The Acquisition of Blighted Properties Fund was not funded due to the potential of timeliness issues with project completion. The County also submitted a funding request for Code Enforcement Officers, but this project was not funded in FY 2017.
<b>2.</b>	<b>Agency/Group/Organization</b>	<b>Lehigh County Housing Authority</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services-Persons with Disabilities Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lehigh County Housing Authority was contacted and presented the housing needs of very low-income persons. The County reviewed its program and funded activities that met the goals and objectives as outlined in the County's Five Year Consolidated Plan to address these housing needs.

<b>3.</b>	<b>Agency/Group/Organization</b>	<b>North Penn Legal Services</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Services-Employment Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	North Penn Legal Services was contacted and submitted a request for continued funding for fair housing activities and legal aide to LMI residents. The County reviewed the application and funded the activity because it met the goals and objectives as outlined in the County's Five Year Consolidated Plan.
<b>4.</b>	<b>Agency/Group/Organization</b>	<b>Lehigh Valley Regional Homeless Advisory Board (LV-RHAB)</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lehigh Valley Regional Housing Advisory Board was contacted to determine the needs of the homeless in Lehigh County. The County is a member of the Board and is part of the ongoing discussions on how to assist the homeless.
5.	<b>Agency/Group/Organization</b>	<b>Lehigh Valley Planning Commission</b>
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lehigh Valley Planning Commission was contacted to determine the planning needs in Lehigh County. The County did not receive any comments on the Annual Action Plan.
6.	<b>Agency/Group/Organization</b>	<b>Lehigh Career &amp; Technical Institute</b>
	<b>Agency/Group/Organization Type</b>	Services-Education Regional organization Schools
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lehigh Career & Technical Institute was contacted and submitted a request for funding for scholarships. The County reviewed the application and funded the activity because it met the goals and objectives as outlined in the County's Five Year Consolidated Plan.

7.	<b>Agency/Group/Organization</b>	<b>Lehigh Valley Center for Independent Living (LVCIL)</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	LVCIL was contacted and submitted a request for continued funding for housing location assistance. The County reviewed the application and funded the activity because it met the goals and objectives as outlined in the County's Five Year Consolidated Plan.
8.	<b>Agency/Group/Organization</b>	<b>The Literacy Center</b>
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Literacy Center was contacted and submitted a request for continued funding for ESL and GED instruction. The County reviewed the application and funded the activity because it met the goals and objectives as outlined in the County's Five Year Consolidated Plan.



<b>9.</b>	<b>Agency/Group/Organization</b>	<b>New Bethany Ministries</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	New Bethany Ministries provided information on housing and community development needs in Lehigh County. New Bethany Ministries submitted an application for funding to renovate their Single Room Occupancy housing community, Columbia House, and they received funding in FY 2017.
<b>10.</b>	<b>Agency/Group/Organization</b>	<b>Lehigh Valley Community Land Trust</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - County Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lehigh Valley Community Land Trust provided information on housing and community development needs in Lehigh County.

<b>11.</b>	<b>Agency/Group/Organization</b>	<b>Communities in Schools of the Lehigh Valley</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Other government - County Regional Organization Schools
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communities in Schools was contacted and submitted a request for funding for case management and assistance for low-income students enrolled in the Lehigh Career and Technical Institute. The County funded the activity in FY 2017.
<b>12.</b>	<b>Agency/Group/Organization</b>	<b>Catholic Charities</b>
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Catholic Charities provided information on homeless and special needs in Lehigh County. Catholic Charities submitted an application for funding for rent and utility assistance, and was funded in FY 2017.

<b>13.</b>	<b>Agency/Group/Organization</b>	<b>Valley Youth House</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Regional Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Valley Youth House submitted an application for outreach and placement services for homeless youth, but they were not funded in FY 2017.
<b>14.</b>	<b>Agency/Group/Organization</b>	<b>Meals on Wheels</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meals on Wheels provided information on elderly, disabled, and special needs in Lehigh County. Meals on Wheels submitted an application for funding for a meal delivery program, and were funded in FY 2017.

15.	<b>Agency/Group/Organization</b>	<b>Catasauqua Borough</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Community Development
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Catasauqua Borough was contacted to determine the needs for the Borough. The Borough submitted a funding request to turn a blighted lot into a parking lot for residents on Front Street, and was funded in FY 2017.
16.	<b>Agency/Group/Organization</b>	<b>Coplay Borough</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Community Development
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Coplay Borough was contacted to determine the needs for the Borough. The Borough submitted a funding request for the replacement of storm sewer inlet boxes, and was funded in FY 2017.
17.	<b>Agency/Group/Organization</b>	<b>Emmaus Borough</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Community Development
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emmaus Borough was contacted to determine the needs for the Borough. The Borough submitted a funding request for curb cuts, and was funded in FY 2017.

<b>18.</b>	<b>Agency/Group/Organization</b>	<b>Fountain Hill Borough</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Community Development
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Fountain Hill Borough was contacted to determine the needs for the Borough. The Borough submitted a funding request for street reconstruction, and was funded in FY 2017.
<b>19.</b>	<b>Agency/Group/Organization</b>	<b>Macungie Borough</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Community Development
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Macungie Borough was contacted to determine the needs for the Borough. The Borough submitted a funding request for curb cuts, and was funded in FY 2017.
<b>20.</b>	<b>Agency/Group/Organization</b>	<b>Salisbury Township</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Community Development
	<b>What section of the Plan was addressed by Consultation?</b>	Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Salisbury Township was contacted to determine the needs for the Township. The Township submitted a funding request for the rehabilitation of sanitary sewer lines, but was not funded in FY 2017.

21.	Agency/Group/Organization	Slatington Borough
	Agency/Group/Organization Type	Other government - Local Community Development
	What section of the Plan was addressed by Consultation?	Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Slatington Borough was contacted to determine the needs for the Borough. The Borough submitted two (2) funding requests for street reconstruction, and one (1) of these was funded in FY 2017.
22.	Agency/Group/Organization	Pennsylvania Department of Health
	Agency/Group/Organization Type	Services-Health Health Agency Other government - State
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County consulted the 2014 Childhood Lead Surveillance Annual Report released by the Pennsylvania Department of Health. The data identified in the Report is incorporated in the Annual Action Plan.

**Table 3 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

All known types were consulted and contacted during the planning process. One (1) application was withdrawn from consideration by Whitehall Township, who also decided to release their 2014 CDBG allocation in the amount of \$85,000.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Lehigh Valley Regional Homeless Advisory Board	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
Annual and Five Year Capital Plans	Lehigh County Housing Authority	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plans.
2014 Childhood Lead Surveillance Annual Report	PA Department of Health	The data is incorporated in the Annual Action Plan.
Regional Analysis of Impediments to Fair Housing	Lehigh Valley Economic Development Corporation	They are incorporated in the Annual Action Plan.

**Table 4 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Lehigh County consulted and coordinated with various agencies and organizations county-wide, and Commonwealth-wide. A culmination of these efforts has resulted in the development of the County's FY 2017 Annual Action Plan.

The Lehigh County Department of Community and Economic Development (DCED) is the administrating agency for the CDBG program. Close coordination is maintained with other County departments, as well as regional organizations such as the Community Action Committee of the Lehigh Valley, Discover Lehigh Valley, Greater Lehigh Valley Chamber of Commerce, Lehigh County Industrial Development Authority, Lehigh Valley Economic Development Corporation, Lehigh Valley Industrial Park, Inc., Lehigh Valley Planning Commission, and the Eastern PA Continuum of Care. Lehigh County Department of Community and Economic Development coordinated with each municipality in Lehigh County as well as various non-profit organizations, such as New Bethany Ministries, Lehigh Valley Community Land Trust, Valley Youth House, Community First Fund, Catholic Charities, Communities in Schools of the Lehigh Valley, Lehigh Career & Technical Institute, Lehigh Valley Center for Independent Living, Meals on Wheels, North Penn Legal Services, and the Literacy Center. These agencies and others helped aid the planning process. Lehigh County DCED works closely with the Lehigh County Commissioners and County staff to address projects and activities that extend beyond the County limits. The County and the regional agencies have a good working relationship.

**AP-12 Participation – 91.105, 91.200(c)****1. Summary of citizen participation process/Efforts made to broaden citizen participation****Summarize citizen participation process and how it impacted goal-setting**

The FY 2017 Annual Action Plan has many components which include citizen participation. These components include the following: applications for funding from CDBG agencies from municipalities/social service and housing organizations, meetings and phone calls with municipalities/social services, and housing agencies/organizations on how to complete the CDBG Applications. In addition, there were two needs hearings held, two (2) readings of the CDBG budget, and a final public hearing to gather public comments on the “draft plan” on public display. All these comments are included in the Annual Action Plan in the Citizen Participation Section of the Plan. Through the citizen participation process, the County uses citizen input to develop how the plan will best serve the needs of the low- and moderate-income population and to reach its goals of the Five Year Consolidated Plan.

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**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The first needs hearing was held on Thursday, March 16, 2017, and the second needs hearing was held on Thursday, March 23, 2017. A third public hearing to solicit comments on the FY 2017 budget and draft FY 2017 Annual Action Plan was held on July 19, 2017. See public hearing comments and the sign-in sheets in the summaries.	See public hearing summaries in the Citizen Participation section of the Plan.	None.	<a href="http://www.lehighcounty.org">http://www.lehighcounty.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2.	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	The needs public hearing notice was published on Wednesday, March 1, 2017 in the "Morning Call", and the needs public hearing notice was posted on the County's website and emails were sent to local municipalities and non-profit agencies/ organizations. The second public hearing notice was published on Wednesday, July 5, 2017 in the "Morning Call".	The proof of publication for the ads are included in the Citizen Participation Appendix of the Annual Action Plan.	None.	Not Applicable.
3.	Internet Outreach	Non-targeted/broad community	None.	None.	None.	<a href="http://www.lehighcounty.org">http://www.lehighcounty.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4.	Email Blast	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Agencies/Organizations</p>	<p>The email blast was sent out on February 24 and February 27, 2017. Municipalities and agencies/organizations submitted applications for funding and provided comments at the public hearings.</p>	<p>Of the twenty-one (21) funding applications received in FY 2017, sixteen (16) were funded. One (1) application was withdrawn. Lehigh County needs were addressed through the funded projects.</p>	<p>None.</p>	<p>Not Applicable.</p>

Table 5 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

Lehigh County will receive \$1,118,857 from CDBG funds for the FY 2017 program year. The program year goes from October 1, 2017 through September 30, 2018. These funds will be used to address the following priority needs: Housing and Non-Housing Community Development, such as retaining the existing housing stock, development of affordable housing, homelessness prevention, services, public facilities and infrastructure, economic development, and public services. The accomplishments of these projects/activities will be reported in the FY 2017 Consolidated Annual Performance and Evaluation Report (CAPER).

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,118,857	0	0	1,118,857	0	A total of 17 projects/activities were funded based on the CDBG allocations.

Table 6 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Lehigh County is eligible to receive funds during this program year from the following Federal, State, County, and Private Organizations:

- **Lehigh County Affordable Housing Trust Funds (AHTF)** - The Pennsylvania Optional County Affordable Housing Trust Funds Act of 1992 (Act 137), allows counties to raise revenues for affordable housing efforts by increasing the fees charged by the Recorder of Deeds Office for recording deeds and mortgages. The County raised the fee from \$13 to \$26 per document. Affordable Housing Trust Funds revenue is used to fund affordable housing initiatives and up to 15 percent may be used for the administrative costs to implement the initiatives. Eligible activities include using the revenues as the local matching funds to secure Federal and State Funds, construction or rehabilitation financing, housing related services, match for other State or Federal funds, and supporting first-time homebuyer second mortgage programs. In FY 2017, Lehigh County will allocate approximately \$760,265 from the AHTF.
- **Lehigh County Community Revitalization and Development Program** - This program provides grants for community revitalization projects in designated municipalities in Lehigh County.
- **Continuum of Care Grant** - Lehigh County is part of the Lehigh Valley Regional Housing Advisory Board. This is a two (2) county region that applies for Continuum of Care funds each year. In FY 2016, the Lehigh Valley received funding for sixteen (16) projects totaling \$3,030,783.00 for support services and permanent supportive housing projects throughout the region. Of the sixteen (16) projects funded, fifteen (15) were Tier 1 awards, and one (1) was a Tier 2 award. HUD will contract with these agencies during the FY 2016 program year.
- **The Lehigh County Housing Authority** - Expects to receive \$303,199 in FY 2017 funds from the Public Housing Capital Fund Program, as well as Public Housing Operating funds and Section 8 Housing Choice Voucher assistance.
- **Emergency Solutions Grant (ESG) Funds** – Lehigh County received \$154,483 from PA-DCED in FY 2016 State ESG funds for renovations to the Sixth Street Shelter operated by the Community Action Committee of the Lehigh Valley. Homeless prevention and rapid re-housing services through Catholic Charities were not funded in FY 2016. The LV-RHAB is considering submitting a collaborative application for FY 2017 ESG funds this year.
- Other federal funds that may be used in support of housing, community development, and economic development during FY 2017 include loans through HUD’s Section 108 Loan Program, Brownfields Economic Development Initiative (BEDI) grants, and HUD Supportive Housing Programs.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not Applicable.

**Discussion**

Lehigh County is a member of the Eastern Pennsylvania Continuum of Care Network, PA-509 Continuum of Care, administered by the Lehigh Valley Regional Homeless Advisory Board (RHAB). The Lehigh Valley RHAB covers two (2) counties in the region. These counties include Lehigh and Northampton. The following agencies in Lehigh County received FY 2016 CoC funds:

- **The Salvation Army, a New York Corporation - Allentown Hospitality House Permanent Housing Program** - received \$153,591.00 for permanent supportive housing.
- **Catholic Charities of Diocese of Allentown, Inc.** - received \$75,799.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Outreach and Case Management for the Disabled, Chronically Homeless** - received \$97,559.00 for support services.
- **Lehigh County Conference of Churches - Pathways Housing** - received \$190,634.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Pathways Housing 2** - received \$176,735.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Pathways TBRA for Families, Youth, and Veterans** - received \$280,284.00 for permanent supportive housing.
- **Lehigh County Conference of Churches - Tenant Based Rental Assistance for the Disabled, Chronically Homeless** - received \$214,433.00 for permanent supportive housing.
- **Lehigh County Housing Authority - Shelter Plus Care** - received \$188,326.00 for permanent supportive housing.
- **Resources for Human Development, Inc. - LV ACT Housing Supports** - received \$179,200.00 for permanent supportive housing.
- **Valley Housing Development Corporation - SHP for Persons with Mental Illness # 2** - received \$193,248.00 for permanent supportive housing.
- **Valley Housing Development Corporation - SHP for Persons with Mental Illness # 3** - received \$124,637.00 for permanent supportive housing.
- **Valley Housing Development Corporation - SHO for Persons with Mental Illness # 4** - received \$108,746.00 for permanent supportive housing.

- **Valley Youth House Committee, Inc. - Supportive Housing for Families** - received \$465,624.00 for support services.
- **Valley Youth House Committee, Inc. – LV-RHAB – RRH** - received \$276,068.00 for permanent supportive housing.
- **Third Street Alliance for Women and Children – LV-RHAB – RRH** - received \$142,332.00 for permanent supportive housing.
- **Lehigh County Conference of Churches – LV-RHAB PSH** - received \$163,567.00 for a new Tier 2 permanent supportive housing project, which also received a Permanent Housing bonus.

In Lehigh County, there is a network of provider agencies that address the shelter and transitional housing needs of persons who are homeless. The shelter and transitional housing in Lehigh County include:

- Community Action Committee of the Lehigh Valley - Sixth Street Shelter (Emergency Shelter)
- Community Action Committee of the Lehigh Valley - Turner Street Apartments (Transitional Housing)
- Salvation Army Emergency Shelter (Emergency Shelter)
- Salvation Army Transitional Shelter (Transitional Housing)
- Allentown Rescue Mission (Emergency Shelter)
- Allentown Rescue Mission Christian Living and Values Transitional Program (Transitional Housing)
- Turning Point of the Lehigh Valley (Domestic Violence) (Transitional Housing)
- The Program for Women and Families, Inc. (Transitional Housing)
- Valley Youth House (Emergency Shelter)
- Valley Youth House - Maternity Group Home (Transitional Housing)
- Valley Youth House - Supportive Housing for Families (Transitional Housing)
- Valley Youth House - Supportive Housing for Youth (Transitional Housing)

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	H-1 Retain Existing Housing Stock	2012	2017	Affordable Housing	N/A	Housing - H	CDBG: \$224,390	Homeowner Housing Rehabilitated: 27 Household Housing Units
2.	H-2 Development of Affordable Housing	2012	2017	Affordable Housing	N/A	Housing - H	CDBG: \$0	Not Applicable.
3.	H-3 Homebuyer's Assistance	2012	2017	Affordable Housing	N/A	Housing - H	CDBG: \$0	Not Applicable.
4.	HA-1 Homelessness Prevention	2012	2017	Homeless	N/A	Homeless - HA	CDBG: \$29,700	Public service activities for Low/Moderate Income Housing Benefit: 35 Households Assisted
5.	HA-2 Services	2012	2017	Homeless	N/A	Homeless - HA	CDBG: \$0	Not Applicable.
6.	HA-3 Shelter and Transitional Housing	2012	2017	Homeless	N/A	Homeless - HA	CDBG: \$0	Not Applicable.
7.	HA-4 Permanent Housing	2012	2017	Homeless	N/A	Homeless - HA	CDBG: \$0	Not Applicable.
8.	HA-5 Non-Homeless Special Needs	2012	2017	Affordable Housing Non-Homeless Special Needs	N/A	Homeless - HA	CDBG: \$0	Not Applicable.



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9.	CD-1 Public Facilities and Infrastructure	2012	2017	Non-Housing Community Development	N/A	Non-Housing Community Development - CD	CDBG: \$536,433	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8,165 Persons Assisted Other: 1 Other Buildings Demolished: 2 Buildings
10.	CD-2 Economic Development	2012	2017	Non-Housing Community Development	N/A	Non-Housing Community Development - CD	CDBG: \$0	Not Applicable.
11.	CD-3 Public Services	2012	2017	Non-Housing Community Development	N/A	Non-Housing Community Development - CD	CDBG: \$104,562	Public service activities other than Low/Moderate Income Housing Benefit: 177 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 105 Households Assisted

Table 7 – Goals Summary

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**Goal Descriptions**

1.	<b>Goal Name</b>	<b>H-1 Retain Existing Housing Stock</b>
	<b>Goal Description</b>	<p>Rehabilitate and stabilize the housing stock of both owner and renter occupied housing.</p> <p>The County’s objectives to meet this goal are:</p> <p><b>Five year:</b></p> <ul style="list-style-type: none"> <li>• Rehabilitate 50 owner-occupied housing units.</li> <li>• Encourage the rehabilitation of 150 rental units that are affordable to lower income households.</li> <li>• Provide 150 homeowners facing foreclosure with access to foreclosure mitigation counseling services.</li> </ul> <p><b>Annual:</b> Rehabilitate 6 owner-occupied housing units and 21 renter-occupied units.</p>
2.	<b>Goal Name</b>	<b>H-2 Development of Affordable Housing</b>
	<b>Goal Description</b>	<p>Provide financial and technical assistance for the development of new housing and the rehabilitation of vacant housing. Such housing will provide opportunities for very low-income and low-income renters and low-income to moderate income homebuyers.</p> <p>The County’s development objectives are:</p> <p><b>Five year:</b></p> <ul style="list-style-type: none"> <li>• Assist the development of 10 owner occupied housing units.</li> <li>• Assist the development of 150 rental units that are affordable to lower income households.</li> </ul> <p><b>Annual:</b> Lehigh County did not fund any projects during this program year.</p>

3.	<b>Goal Name</b>	<b>H-3 Homebuyer's Assistance</b>
	<b>Goal Description</b>	<p>Provide down payment and closing cost assistance for low- and moderate-income homebuyers.</p> <p>The County's objectives are:</p> <p><b>Five year:</b> Assist 20 lower income households achieve homeownership.</p> <p><b>Annual:</b> Assist lower income households to achieve homeownership through the Affordable Housing Trust Funds.</p>
4.	<b>Goal Name</b>	<b>HA-1 Homeless Prevention</b>
	<b>Goal Description</b>	<p>The County's objectives are:</p> <p><b>Five year:</b></p> <ul style="list-style-type: none"> <li>• Provide rent and utility assistance to 50 households to prevent homelessness.</li> <li>• Prevent homelessness through effective discharge planning from publicly-funded institutions.</li> </ul> <p><b>Annual:</b> Provide rent and utility assistance to 35 households to prevent homelessness.</p>
5.	<b>Goal Name</b>	<b>HA-2 Services</b>
	<b>Goal Description</b>	<p>The County's objectives are:</p> <p><b>Five year:</b></p> <ul style="list-style-type: none"> <li>• Expand the capacity of local housing and service providers in rural areas to serve homeless families and individuals.</li> <li>• Develop new resources for supportive services to supplement mainstream services.</li> </ul> <p><b>Annual:</b> Lehigh County did not fund any projects during this program year.</p>

6.	<b>Goal Name</b>	<b>HA-3 Shelter and Transitional Housing</b>
	<b>Goal Description</b>	<p>The County's objectives are:</p> <p><b>Five year:</b></p> <ul style="list-style-type: none"> <li>• Continue to meet the regional needs for shelter and transitional housing.</li> <li>• Shorten the length of time individuals and families are homeless by 20% over five years.</li> <li>• Reduce the recurrence of homelessness among sheltered families and individuals over the next five years.</li> </ul> <p><b>Annual:</b> Lehigh County did not fund any projects during this program year.</p>
7.	<b>Goal Name</b>	<b>HA-4 Permanent Housing</b>
	<b>Goal Description</b>	<p>The County's objectives are:</p> <p><b>Five year:</b> Expand permanent supportive housing for homeless individuals and persons in families with disabilities by creating thirty-four (34) new permanent supportive housing units in the twelve (12) county Continuum of Care.</p> <p><b>Annual:</b> Lehigh County will support the Eastern Pennsylvania Continuum of Care Network with its FY 2017 CoC Application.</p>
8.	<b>Goal Name</b>	<b>HA-5 Non-Homeless Special Needs</b>
	<b>Goal Description</b>	<p>The County's objectives are:</p> <p><b>Five year:</b> Develop 15 units of housing for persons with special needs.</p> <p><b>Annual:</b> Lehigh County did not fund any projects during this program year.</p>

9.	Goal Name	<b>CD-1 Public Facilities and Infrastructure</b>
	Goal Description	<p>The County's objectives are:</p> <p><b>Five Year:</b> Assist municipalities with projects of community significance</p> <ul style="list-style-type: none"> <li>• Clearance and demolition (2 units)</li> <li>• Sewer, water improvements (8 projects)</li> <li>• Storm sewer improvements (5 projects)</li> <li>• Sidewalk improvements, including handicap accessibility (10 projects)</li> <li>• Street improvements (5 projects)</li> <li>• Parks and recreation improvements (3 projects)</li> </ul> <p><b>Annual:</b></p> <ul style="list-style-type: none"> <li>• Clearance and demolition (2 units)</li> <li>• Sewer, water improvements (1 project)</li> <li>• Sidewalk improvements, including handicap accessibility (4 projects)</li> <li>• Street improvements (3 projects)</li> <li>• Public and Community Facility (1 project)</li> </ul>
10.	Goal Name	<b>CD-2 Economic Development</b>
	Goal Description	<p>The County's objectives are:</p> <p><b>Five Year:</b> Assist businesses to establish and grow in Lehigh County</p> <ul style="list-style-type: none"> <li>• Provide loans to two (2) businesses</li> <li>• Promote façade improvements and downtown revitalization in borough and township business districts</li> </ul> <p><b>Annual:</b> Lehigh County did not fund any projects during this program year.</p>

11.	<b>Goal Name</b>	<b>CD-3 Public Services</b>
	<b>Goal Description</b>	<p>The County’s objectives are:</p> <p><b>Five Year:</b> Assist human service organizations to provide essential services to at-risk populations</p> <ul style="list-style-type: none"> <li>• Homeless prevention services</li> <li>• Housing referral and counseling for the disabled</li> <li>• Literacy and English as a Second Language education</li> <li>• Subsistence services</li> <li>• Fair Housing outreach, education and advocacy</li> </ul> <p><b>Annual:</b> Assist human service organizations to provide essential services to at-risk populations</p> <ul style="list-style-type: none"> <li>• Homeless prevention services (35 persons)</li> <li>• Housing referral and counseling for the disabled (30 persons)</li> <li>• Literacy and English as a Second Language education (50 persons)</li> <li>• Subsistence services (74 persons)</li> <li>• Fair Housing outreach, education and advocacy (70 persons)</li> <li>• Job Training (24 persons)</li> </ul>

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

Lehigh County proposes to assist the following:

- **Extremely Low-Income** - 22 families
- **Low-Income** - 1 family
- **Moderate-Income** - 4 families

**AP-35 Projects – 91.220(d)**

**Introduction**

Listed below are the FY 2017 CDBG activities for Lehigh County.

#	Project Name
1.	Catasauqua Borough – Front Street Parking Lot
2.	Coplay Borough – Storm Water Replacement at N. 2 <sup>nd</sup> and Chestnut Street
3.	Emmaus Borough – Curb Cuts
4.	Macungie Borough – Curb Cuts
5.	Fountain Hill Borough – Street Reconstruction on Jeter Avenue and Dodson Street (Phase 2)
6.	Slatington Borough – Road Reconstruction – 4 <sup>th</sup> Street
7.	County-wide Housing Rehabilitation - Housing Rehabilitation Financing
8.	New Bethany Ministries – Columbia House Renovations
9.	Demolition and Clearance of Blighted Properties Fund
10.	Catholic Charities - Self-sufficiency & Intervention Program
11.	Communities in Schools of the Lehigh Valley – School-to-Career Program
12.	Lehigh Career & Technical Institute – Scholarships for Section 3 Residents
13.	Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program
14.	The Literacy Center - Adult Literacy Instruction
15.	Meals on Wheels of Lehigh County - Meal Preparation and Delivery
16.	North Penn Legal Services - LMI Legal Aide
17.	Administration

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Rationale for funding activities were based on the eligibility of the activity, if it met a national objective, who are the beneficiaries of the activity, and evidence of the need in the community or by the

agency/organization. Additional consideration was given based on the community's or the agency's/organization's past history of expenditure of the CDBG funds, the ability to leverage other funds for the activity, past performance outcomes, and whether the FY 2017 request was related to projects that, if not funded, would result in a special assessment against low-income homeowners. Finally, a priority was given to activities based on the community or agency/organization's ability to complete the project in a timely manner.

Lehigh County allocated its FY 2017 CDBG funds to provide assistance with activities that met the underserved needs of the communities participating in the program. The projects that meet the HUD criteria for benefit to low- and moderate-income households are located in those census tracts or block groups that are defined as low/mod areas. In selecting projects, consideration was given to the communities with concentrations of racial or ethnic groups and disproportionate needs standards.

Lehigh County has established the following criteria when setting its priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of very low-, low- and moderate-income residents
- Focusing on low- and moderate-income areas or communities
- Coordinating and leveraging of resources
- Response to expressed needs
- Projects that would otherwise cause a special assessment to be levied against low- and moderate-income households
- Ability to complete the project in a timely manner

Lehigh County does not anticipate any obstacles in the performance of the FY 2017 CDBG activities. Affordable housing was identified as the largest underserved need in Lehigh County in the Five Year Consolidated Plan. Lehigh County is not a HUD entitlement community under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs are the limited resources available to address the identified priorities in the County. Lehigh County will continue to partner with other agencies when feasible, to leverage resources and maximize outcomes in housing, community and economic development.



## Projects

### AP-38 Projects Summary

#### Project Summary Information

<b>1.</b>	<b>Project Name</b>	<b>Catasauqua Borough – Front Street Parking Lot</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	This project will remove a blighting influence in a low- to moderate-income residential area and provide off-street parking for the residents, who do not have garage or existing off-street parking.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will serve an estimated 1,010 persons, with 685 at or below 80% of median income.
	<b>Location Description</b>	C.T. 5901, B.G. 4
	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements, 570.201(c) The Matrix Code is Public Facilities & Improvements (General), 03 The National Objective is Low/Mod Income Area Benefit, 507.208(a)(1)
<b>2.</b>	<b>Project Name</b>	<b>Coplay Borough – Storm Water Replacement at N. 2<sup>nd</sup> and Chestnut Street</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$125,000

	<b>Description</b>	Funds will be used to improve storm water collection infrastructure at the Borough's main intersection of North 2 <sup>nd</sup> and Chestnut Streets, alleviating flooding and roadway deterioration.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that the project will benefit 2,605 persons, with 1,150 persons at or below 80% of median income.
	<b>Location Description</b>	C.T. 5800, B.G. 1 and 2
	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements 570.201(c) The Matrix Code is Water/Sewer Improvements, 03J The National Objective is Low/Mod Area Benefit, 570.208(a)(1)
<b>3.</b>	<b>Project Name</b>	<b>Emmaus Borough – Curb Cuts</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Funds will be used for the removal of architectural barriers in the public rights-of-way by installing curb cuts and ramps, which meet ADA handicap accessibility requirements. Approximately 20 handicapped ramps will be constructed.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will serve an estimated 13,845 persons, with 4,220 at or below 80% of median income. The project will serve an estimated 1,817 disabled persons.
	<b>Location Description</b>	Locations near the Ridge Manor senior housing community and N. 3rd St. and Seem St., Seem St. and Pike St., Seem and Lehigh St., Seem St. and Mulberry St. C.T. 6500, B.G. 1 & 2; C.T. 6600, B.G. 3.

	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements, 570.201(c) The Matrix Code is Handicapped Services, 03 The National Objective is Low/Mod Limited Clientele, 507.208(a)(2)(i)(B)
<b>4.</b>	<b>Project Name</b>	<b>Macungie Borough – Curb Cuts</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$28,434
	<b>Description</b>	Funds will be used for construction costs to upgrade a total of ten (10) ADA ramps at the intersections of Cedar and Race Streets (4), Willow and Race Streets (4), and Willow Street and Parkside Drive (2) in preparation of future street paving projects.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will serve an estimated 975 persons, with 395 at or below 80% of median income. The project will serve an estimated 381 disabled persons.
	<b>Location Description</b>	Intersections of Cedar and Race Streets, Willow and Race Streets, and Willow Street and Parkside Drive. C.T. 6303, B.G. 3.
	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements, 570.201(c) The Matrix Code is Handicapped Services, 03 The National Objective is Low/Mod Limited Clientele, 507.208(a)(2)(i)(B)
<b>5.</b>	<b>Project Name</b>	<b>Fountain Hill Borough – Street Reconstruction on Jeter Avenue and Dodson Street (Phase 2)</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$81,000.00

	<b>Description</b>	Funds will be used for the continuation of the reconstruction of Jeter Avenue from the limits of work previously funded with FY 2016 CDBG funds awarded to the Borough and continuing east to the limits of required reconstruction, as well as the reconstruction of a portion of Dodson Street, which connects to Jeter Avenue. Work will include two (2) curb cuts on the northeast and southeast corners of Dodson and Spiegel Streets. Work will consist of sub-base repair and new wearing course and curbs.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Jeter Avenue serves a Low-Moderate Income (LMI) area, with 1,140 people served, and 745 that are low- or moderate-income persons. The project will serve an estimated 784 disabled persons.
	<b>Location Description</b>	Jeter Avenue by Dodson Street; C.T. 6800, B.G. 4.
	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements 570.201(c) The Matrix Code is Street Improvements, 03K The National Objective is Low/Mod Income Area Benefit, 507.208(a)(1)(i)
6.	<b>Project Name</b>	<b>Slatington Borough – Road Reconstruction – 4<sup>th</sup> Street</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$82,000
	<b>Description</b>	Funds will be used for the reconstruction of Fourth Street from West Franklin Street to Centre Avenue, including base repair/replacement, wearing course, and ADA ramps and curb cuts.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Fourth Street serves a Low-Moderate Income (LMI) area, with 1,655 people served, and 970 at or below 80% of median income.
	<b>Location Description</b>	Fourth Street between West Franklin Street and Centre Avenue. C.T. 5100, B.G. 3; C.T. 5100, B.G. 4

	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements 570.201(c) The Matrix Code is Street Improvements, 03K The National Objective is Low/Mod Income Area Benefit, 507.208(a)(1)(i)
<b>7.</b>	<b>Project Name</b>	<b>County-wide Housing Rehabilitation – Housing Rehabilitation Financing</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	H-1 Retain Existing Housing Stock
	<b>Needs Addressed</b>	Housing - H
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Funds will be used to rehabilitate owner-occupied LMI properties. Program delivery is also included.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Six (6) low- and moderate-income households.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem.
	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements 570.202 The National Objective is Low/Mod Housing (LMH) The project matrix code 14A, Rehab; Single-Unit Residential, 570.202
<b>8.</b>	<b>Project Name</b>	<b>New Bethany Ministries - Columbia House Fire Escape Reconstruction</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	H-1 Retain Existing Housing Stock
	<b>Needs Addressed</b>	Housing – H
	<b>Funding</b>	CDBG: \$24,390

	<b>Description</b>	New Bethany Ministries is the general partner responsible for the daily management and maintenance of the Columbia House, a subsidized single room occupancy (SRO) facility. This request is for renovations to floors, outside doors, and bathrooms. This request will address health and safety issues and curtail additional deterioration to this building.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project will assist 21 rental units.
	<b>Location Description</b>	1-3 South 2nd Street, Coplay, PA 18037. C.T. 5800, B.G. 1
	<b>Planned Activities</b>	The Regulatory Citation is Public Facilities and Improvements 570.202 The National Objective is Low/Mod Housing (LMH) The project matrix code is 14B, Rehab: Multi-Unit Residential, 570.202
9.	<b>Project Name</b>	<b>Demolition and Clearance of Blighted Properties Fund</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-1 Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Funding is requested for the demolition of vacant and dilapidated properties in the various boroughs and townships in Lehigh County in an effort to prevent and eliminate blight in Lehigh County.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project will demolish two (2) blighted structures.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem; Catasauqua, Coplay, Fountain Hill, Hanover Township, Slatington, Whitehall Township

	<b>Planned Activities</b>	The Regulatory Citation is Clearance, Demo, Remediate - 570.201(d) The National Objective is Slum and Blight Spot (SBS) The project matrix code is 04, Clearance and Demolition, 570.201(d)
10.	<b>Project Name</b>	<b>Catholic Charities - Self-sufficiency &amp; Intervention Program</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	HA-1 Homeless Prevention CD-3 Public Services
	<b>Needs Addressed</b>	Homeless - HA Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$29,700
	<b>Description</b>	To assist 25 vulnerable Lehigh County low- to moderate-income households with direct and immediate help to preserve their housing, including case management and rental assistance. In addition, 10 households will receive housing counseling services.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 low- and moderate-income households.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem; 900 South Woodward Street, Allentown, PA 18103
	<b>Planned Activities</b>	The Regulatory Citation is Public Services 570.201 (e) The National Objective is Low/Mod Clientele Benefit (LMC) The project matrix code is 05Q, Subsistence Payments, 570.207(b)(4)
11.	<b>Project Name</b>	<b>Communities in Schools of the Lehigh Valley – School-to-Career Program</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$25,000

	<b>Description</b>	Communities in Schools Career Supports at LCTI will target at-risk students with truancy supports and case management to overcome challenges and complete the LCTI career program. In addition to case management, CIS will provide support groups for career awareness and increase resilience and confidence for achievement.
	<b>Target Date</b>	9/30/18
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low- and moderate-income persons.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem; 1501 Lehigh Street, Suite 206, Allentown, PA 18103
	<b>Planned Activities</b>	The Regulatory Citation is Public Services 570.201 (e) The National Objective is Low/Mod Clientele (LMC) The project matrix code is 05D, Youth Services, 570.201(e)
<b>12.</b>	<b>Project Name</b>	<b>Lehigh Career &amp; Technical Institute – Scholarships for Section 3 Residents</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$19,500
	<b>Description</b>	Lehigh Career & Technical Institute (LCTI) proposes to provide four (4) short-term training options that will lead to industry certifications and immediate job placements at sustainable wages.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Three (3) short-term career programs for low- and moderate-income residents of Lehigh County.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem; 4500 Education Park Drive, Schnecksville, PA 18079



	<b>Planned Activities</b>	The Regulatory Citation is Public Services, 570.201(3) The Matrix Code is Employment Training, 05H The National Objective is Low/Mod Limited Clientele, 507.208(a)(2)(i)(B)
13.	<b>Project Name</b>	<b>Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$15,062
	<b>Description</b>	The project is estimated to serve thirty (30) disabled Lehigh County consumers and their family members, who are homeless or at-risk of homelessness. Disabled residents will receive housing case management through the PLACE program.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will serve thirty (30) disabled residents and their families.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem; 713 N. 13th Street, Allentown, PA 18102
	<b>Planned Activities</b>	The Regulatory Citation is Public Services, 570.201(e) The Matrix Code is Subsistence Payments, 05Q The National Objective is Low/Mod Income Area Benefit, 507.208(a)(2)(i)(A)
14.	<b>Project Name</b>	<b>The Literacy Center - Adult Literacy Instruction</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development – CD
	<b>Funding</b>	CDBG: \$15,000

	<b>Description</b>	The Literacy Center is requesting \$20,000 to serve 50 adult students seeking English, ESL and GED instruction to improve their lives.
	<b>Target Date</b>	9/30/18
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will assist fifty (50) low- and moderate-income persons.
	<b>Location Description</b>	County-wide, excluding the cities of Allentown and Bethlehem; 1132 West Hamilton Street, Suite 300, Allentown, PA 18101
	<b>Planned Activities</b>	The Regulatory Citation is Public Services, 570.201(e) The National Objective is Low/Mod Clientele Benefit (LMC) The project matrix code is 05, Public Service (General), 570.201(e)
<b>15.</b>	<b>Project Name</b>	<b>Meals on Wheels of Lehigh County - Meal Preparation and Delivery</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Funds will be used to purchase supplies for prepared food. The volunteers will deliver one or two meals to homebound seniors and adults with disabilities who meet project criteria.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project is estimated to serve seventy-four (74) persons at or below 80% of median income per day.
	<b>Location Description</b>	County-Wide, excluding the cities of Allentown and Bethlehem; 4234 Dorney Park Road, Allentown, PA 18104
	<b>Planned Activities</b>	The Regulatory Citation is Public Services, 570.201(e) The National Objective is Low/Mod Clientele Benefit (LMC) The project matrix code is 05, Public Service (General), 570.201(e)

<b>16.</b>	<b>Project Name</b>	<b>North Penn Legal Services - LMI Legal Aide</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	CD-3 Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development - CD
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	NPLS will provide advice, referrals, advocacy and some direct representation to low-income people, who are being evicted, denied housing, or who are forced to live in uninhabitable conditions.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will serve seventy (70) low- and moderate-income persons.
	<b>Location Description</b>	County-Wide; 559 Main Street, Suite 100, Bethlehem, PA 18018
	<b>Planned Activities</b>	The Regulatory Citation is Public Services, 570.201(e) The National Objective is Low/Mod Clientele Benefit (LMC) The project matrix is 05J, Fair Housing Activities, 570.201(e)

<b>17.</b>	<b>Project Name</b>	<b>Administration</b>
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$223,771.00
	<b>Description</b>	Funds for oversight, management, and administration of the CDBG Program.
	<b>Target Date</b>	9/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	57,850 low- and moderate-income persons.
	<b>Location Description</b>	County-Wide; 17 South Seventh Street, Allentown, PA 18101
	<b>Planned Activities</b>	The Regulatory Citation is General Program Admin., 570.206 The project Matrix Code is 21A The General Program Administration, 570.206

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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The following information provides a profile of the population, age, and racial/ethnic composition of Lehigh County. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2011-2015 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of Lehigh County. The 5-year estimates are the most recent data available for the County. The 2010 U.S. Census data is included where possible.

Lehigh County's overall population:

- Between 1980 and 2010, the population increased by approximately 28.3%, rising from 272,349 to 349,497.
- Since 2000, the population has increased 12.0%, which is expected to continue.

Lehigh County's age of population:

- Median age in Lehigh County is 39.3 years old.
- Youth under age 18 account for 20.6% of the population.
- Adults between the ages of 35 and 60 account for 35.2% of the population.
- Adults that are 62 years and old account for 18.0% of the population.

Racial/ethnic composition of Lehigh County from the 2010 U.S. Census:

- 79.1% are White
- 18.8% are Hispanic
- 6.1% are Black or African American

The median income for a family of four (4) in the Allentown-Bethlehem-Easton, PA HUD Metro FMR Area is \$73,400 for 2017. At the time of the 2011-2015 American Community Survey, median household income in Lehigh County was \$56,117 which was higher than the Commonwealth of Pennsylvania (\$53,599).

In Lehigh County, the overall percentage of low- and moderate-income (LMI) persons was 28.07% in 2010, while the First Quartile Low/Mod rate established by HUD is 38.92%. A total of 21 census tract and block groups across the County had a majority (i.e., more than 51.0%) of persons with incomes at or below 80% of the Median Family Income (MFI). A total of 36 block groups in the County had a Low/Mod rate equal to or greater than the First Quartile Low/Mod rate of 38.92%.

According to the U.S. Labor Department, the non-seasonally adjusted preliminary unemployment rate for

Lehigh County in April 2017 was 4.9%, which was equal to a seasonally adjusted preliminary rate of 4.9% for the Commonwealth of Pennsylvania; these rates are slightly lower than their respective April 2016 rates of 5.3%. The seasonally adjusted national unemployment rate for April 2017 was 4.4%, which was down from the 2016 rate of 5.0%.

Lehigh County will provide CDBG funds to activities principally benefitting low/mod income persons in the participating jurisdictions of the Urban County. Such assistance is not directed to any specific geographic area, but based on income benefit.

Areas of primary concern are those where race and income concentrations overlap. Low-income census tracts with concentration of Hispanic residents occur in: Whitehall Township, Catasauqua Borough and Hanover Township.

**Geographic Distribution**

Target Area	Percentage of Funds
N/A	NA

Table 9 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

Rationale for funding activities were based on the eligibility of the activity, the activity must meet a national objective, and evidence must be presented on the need in the community or by the agency/organization. Additional consideration was given based on the community’s or the agency/organization’s past history of expenditure of the CDBG funds, the ability to leverage other funds for this activity, and whether the FY 2017 request was related to projects that if not funded, would result in a special assessment against low-income homeowners. Finally, a high priority was given to activities based on the community’s or agency’s/organization’s ability to complete the project in a timely manner. Lehigh County will provide CDBG funds to activities principally benefitting low/mod income persons in the participating jurisdictions of the Urban County. Such assistance is not directed to any specific geographic area, but based on income benefit.

Lehigh County has established the following criteria when establishing priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of very low-, low- and moderate-income residents
- Focusing on low- and moderate-income areas or communities
- Coordinating and leveraging of resources
- Response to expressed needs
- Projects that would otherwise cause a special assessment to be levied against low- and moderate-income households
- Ability to complete the project in a timely manner

Lehigh County does not anticipate any obstacles in the performance of the FY 2017 CDBG activities. Affordable housing was identified as the largest underserved need in Lehigh County in the Five Year Consolidated Plan. Lehigh County is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the County. Lehigh County will continue to partner with other agencies when feasible to leverage resources and maximize outcomes in housing and community development needs.

## Discussion

The geographic locations and the public benefit for the FY 2017 CDBG Activities/Projects are as follows:

- **Catasauqua Borough – Front Street Parking Lot** – C.T. 5901, B.G. 4; Low/Mod Income Area Benefit
- **Coplay Borough – Storm Water Replacement at N. 2<sup>nd</sup> and Chestnut Street** – C.T. 5800, B.G. 1 and 2; Low/Mod Income Area Benefit
- **Emmaus Borough – Curb Cuts** – Locations near the Ridge Manor senior housing community and N. 3rd St. and Seem St., Seem St. and Pike St., Seem and Lehigh St., Seem St. and Mulberry St. C.T. 6500, B.G. 1 & 2; C.T. 6600, B.G. 3; Low/Mod clientele (LMC)
- **Macungie Borough – Curb Cuts** – Intersections of Cedar and Race Streets, Willow and Race Streets, and Willow Street and Parkside Drive. C.T. 6303, B.G. 3; Low/Mod clientele (LMC)
- **Fountain Hill Borough – Street Reconstruction on Jeter Avenue and Dodson Street (Phase 2)** – Jeter Avenue by Dodson Street; C.T. 6800, B.G. 4.; Low/Mod Income Area Benefit (LMA)
- **Slatington Borough – Road Reconstruction – 4<sup>th</sup> Street** – Fourth Street between West Franklin Street and Centre Avenue. C.T. 5100, B.G. 3; C.T. 5100, B.G. 4; Low/Mod Income Area Benefit (LMA)
- **County-wide Housing Rehabilitation – Housing Rehabilitation Financing** - County-wide, excluding the Cities of Allentown and Bethlehem; 17 South Seventh Street, Allentown, PA 18101; Low/Mod Housing (LMH)
- **New Bethany Ministries – Columbia House Renovations** – 1-3 South 2nd Street, Coplay, PA 18037. C.T. 5800, B.G. 1; Low/Mod Housing (LMH)
- **Demolition and Clearance of Blighted Properties Fund** – County-wide, excluding the Cities of Allentown and Bethlehem; Catasauqua, Coplay, Fountain Hill, Hanover Township, Slatington, Whitehall Township; Slum and Blight Spot (SBS)
- **Catholic Charities - Self-sufficiency & Intervention Program** - County-wide, excluding the Cities of Allentown and Bethlehem; 900 South Woodward Street, Allentown, PA 18103; Low/Mod Clientele (LMC)
- **Communities in Schools of the Lehigh Valley – School-to-Career Program** – County-wide, excluding the Cities of Allentown and Bethlehem; 1501 Lehigh Street, Suite 206, Allentown, PA 18103; Low/Mod Clientele (LMC)
- **Lehigh Career & Technical Institute – Scholarships for Section 3 Residents** - County-wide, excluding the Cities of Allentown and Bethlehem; 4500 Education Park Drive, Schnecksville, PA

18078; Low/Mod Clientele (LMC)

- **Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program** - County-wide, excluding the Cities of Allentown and Bethlehem; 713 N. 13th Street, Allentown, PA 18102; Low/Mod Clientele (LMC)
- **The Literacy Center - Adult Literacy Instruction** - County-wide, excluding the Cities of Allentown and Bethlehem; 1132 West Hamilton Street, Suite 300, Allentown, PA 18101; Low/Mod Clientele (LMC)
- **Meals on Wheels of Lehigh County - Meal Preparation and Delivery** – County-wide, excluding the Cities of Allentown and Bethlehem; 4234 Dorney Park Road, Allentown, PA 18104; Low/Mod Clientele (LMC)
- **North Penn Legal Services - LMI Legal Aide** - County-wide; 559 Main Street, Suite 100, Bethlehem, PA 18018, Low/Mod Clientele (LMC)
- **Administration** - County-wide; 17 South Seventh Street, Allentown, PA 18101

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## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Lehigh County will utilize its CDBG funds to rehabilitate housing units and provide subsistence payments. The one year goals for affordable housing in Lehigh County for FY 2017 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	62
Special-Needs	0
<b>Total:</b>	<b>62</b>

**Table 10 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	35
The Production of New Units	0
Rehab of Existing Units	27
Acquisition of Existing Units	0
<b>Total:</b>	<b>62</b>

**Table 11 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

During the FY 2017 CDBG program year, Lehigh County will not be able to fund any projects that support the production of new units. In addition, the County does not have any projects that are dedicated to homeless and special-needs households. All the projects are open to all income eligible residents of the County.

Lehigh County will assist Catholic Charities – Self-sufficiency & Intervention Program. This program will assist thirty-five (35) households with emergency subsistence payments which include rent and utilities for up to three (3) months.

Lehigh County will continue to fund the County-wide Housing Rehabilitation Program (CWHRP) for owner occupied housing, which is anticipated to help six (6) owner occupied households.

Lehigh County will assist New Bethany Ministries – Columbia House by providing funds for renovations to floors, outside doors, and bathrooms. This request will address health and safety issues and curtail additional deterioration to this twenty-one (21) unit Single Residence (SRO) project.

The Lehigh County Affordable Housing Trust fund will provide approximately \$760,265 toward housing activities in 2017. Eligible activities include using the revenues as the local matching funds to secure HOME

funds from the State, construction or rehabilitation financing, housing related services, match for other State or Federal funds, and supporting first-time homebuyer second mortgage programs.

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## AP-60 Public Housing – 91.220(h)

### Introduction

The Lehigh County Housing Authority (LCHA) aims to address the needs of the extremely low-income, very low-income, and lower-income residents of Lehigh County. The mission of the Lehigh County Housing Authority is to provide affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development (HUD), the Commonwealth of Pennsylvania, the County of Lehigh and/or any other entity providing funding for affordable housing programs. This is done through LCHA assisting individuals and families through its public housing communities and Section 8 Housing Choice Vouchers. The Housing Authority promotes homeownership through its Family Self-Sufficiency Program.

### Actions planned during the next year to address the needs to public housing

Each year, the Lehigh County Housing Authority (LCHA) receives an allocation of funds from HUD under the Capital Fund Program to undertake physical improvements. In addition, the LCHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Lehigh County Housing Authority anticipates that it will receive \$303,199 under a HUD Capital Fund grant for FY 2017 that it will use to replace twenty-five (25) existing apartment doors, and the laundry room and office door at Seventh Street Village, and to renovate twenty-five (25) bathrooms in Buildings A, B, C and D of Coplay Apartments. Renovations include new bathtubs and tub surrounds; new toilets; new bath sinks/vanities; replacement of flooring; new paint; replacement of all water valves, high power exhaust fans, lighting fixtures, and sub-flooring to the rafters where needed. The FY 2017 allocation will be used for the following activities:

- Operations \$30,319.00
- Administration \$30,319.00
- Fees and Costs \$25,000.00
- Dwelling Structures \$217,561.00
- **Total: \$303,199.00**

The Lehigh County Housing Authority (LCHA) maintains 289 units of public housing and has a 98.1% occupancy rate. The public housing waiting list contains 1,477 persons, of which 591 are seniors and 886 are families. The Family Housing lists were closed as of August 16, 2016, but the Senior Housing list remains open. LCHA has a baseline of 1,650 Section 8 Housing Choice Vouchers, with 1,194 in use as of September 30, 2016. There are 789 individual households on the waiting list as of September 30, 2016. The Section 8 Housing Choice waiting list was closed as of August 16, 2016.

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Lehigh County supports the Housing Authority's efforts to work with tenants of public housing and Section 8 Housing Choice Vouchers to achieve self-sufficiency. There are no joint projects planned for the 2017 program year.

Family Self-Sufficiency (FSS) programs are provided to Section 8 Housing Choice Voucher holders and public housing tenants. FSS program residents work with a case manager to develop goals that will, over a five (5) year period, lead to self-sufficiency. These goals may include education, specialized training, job readiness, job placement activities, and career advancement objectives. The goals for each participating family member are set out in Individual's Training and Service Plan. There are 35 families participating, and all are Section 8 voucher holders. In addition, there is the Family Savings Account program which is available to residents who participate in FSS. This program enables families to save funds to help with larger purchases, such as education or homeownership.

The Lehigh County Housing Authority has residents living in its public housing communities as representatives chosen to access and review the Annual Action Plan when available. The LCHA senior citizen developments in both Emmaus and Slatington have active resident advisory boards that focus on social programs in these communities.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Lehigh County Housing Authority is not designated as "troubled" by HUD and is performing satisfactorily according to HUD guidelines and standards.

**Discussion**

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

In the past year, PA-507 CoC merged with PA-509 to create the Eastern PA CoC, serving a total of thirty-three (33) counties. The 33 counties are organized into five (5) geographically dispersed Regional Homeless Advisory Boards (RHABs). Lehigh County is part of the Lehigh Valley Regional Homeless Advisory Board. The region is made up of two (2) counties which include: Lehigh and Northampton Counties.

According to the Governance Charter for the PA Eastern Continuum of Care Collaborative, the mission of the PA Eastern CoC is to end homelessness throughout the 33-county Continuum of Care. The CoC works toward ending homelessness by providing a framework for a comprehensive and well-coordinated regional and local planning process. This includes identifying needs, conducting a system-wide evaluation of existing resources and program activities, and building a system of housing and services that addresses those needs. This mission will be pursued through the development of long-range plans to prevent and end homelessness in the geographic area, as well as the coordination necessary for successful implementation. The objectives of the CoC include the following:

- Promote development of adequate funding for efforts for preventing homelessness, rapidly rehousing homeless persons, and stabilizing their housing;
- Maximize potential for self-sufficiency among individuals and families experiencing homelessness;
- Promote full access to, and effective use of, mainstream programs.

The Funding Committee is responsible for coordinating the annual application to HUD. In this capacity, it reviews all documents from the previous funding round; sets a schedule and time line for the current funding round; develops and edits forms for new project and renewal evaluations; develops ranking criteria; collaborates with the Data Management, Collection, and Outcomes Committee, as necessary; and provides ranking reports to the CoC. In addition, in order to increase CoC-wide performance, ensure the strategic use of HUD funds, and develop new resources, this Committee will also be charged with developing the CoC's reallocation strategy. This includes setting policy to make any funding cuts or allocate new resources, based on the NOFA for the Continuum of Care.

Through the FY 2016 Continuum of Care (CoC) Program competition, the Lehigh Valley Regional Housing Advisory Board received funding for fourteen (14) renewals and two (2) new projects totaling \$3,030,783.00 for support services and permanent supportive housing projects throughout the region. Of the sixteen (16) projects funded, fifteen (15) were Tier 1 awards, and one (1) was a Tier 2 award. HUD will contract with these agencies during the FY 2016 program year.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Continuum of Care completes a regular “Point in Time Count Survey” each January to determine the number of homeless individuals and families in the Eastern Pennsylvania Region. Based on the Point in Time Count (PITC) conducted during January 2017, the following numbers of homeless persons were reported in the Eastern PA CoC:

- **Unsheltered** - 405 individuals, 7 families with children, and 1 children only
- **Transitional Housing** - 761 individuals, 165 families with children, and 0 children only
- **Emergency Shelter** – 1,004 individuals, 134 families with children, and 17 children only

Unsheltered homelessness is not common in the mostly rural PA Eastern CoC. The largest percentage of unsheltered homeless are typically located in Lehigh, Northampton and Monroe Counties. Ongoing street outreach occurs in these three (3) counties. Lehigh Carbon Community College in the Lehigh Valley tracks unsheltered persons in their Efforts to Outcomes (ETO) database. Identified persons are provided with immediate shelter and services. Intake and permanent housing placement occur as quickly as possible.

The preliminary Point in Time Count for the Lehigh Valley, which reported data from both Lehigh and Northampton Counties, identified 158 people experiencing homelessness, with only thirty-eight (38) persons that were unsheltered. Of the unsheltered individuals, thirty-one (31) were male. The preliminary PITC numbers do not include the sheltered count of people in the Lehigh Valley’s homeless shelters. The official PIT Count data will be available later this year. It will include data on all sheltered and unsheltered people experiencing homelessness in the Lehigh Valley.

The three (3) counties that have historically reported the majority of chronic homeless in Pennsylvania are Lehigh, Northampton and Monroe Counties. There were only three (3) unsheltered households with children that were chronically homeless reported in the Eastern PA CoC during the January 2017 PITC. Data for Lehigh County specifically is not yet available. All CoC-funded PSH beds are required to prioritize chronic homelessness in all new and turnover beds that became available.

The biggest risk factors of homelessness continued to be: 1) a person or family doubled-up with another family, 2) being released from a psychiatric facility, 3) being released from a substance abuse treatment facility, or 4) being released from a correctional facility. The Data points to the need to identify which institutions within the 33-County Eastern PA CoC were not using adequate discharge planning, and to improve their coordination with the CoC. To reduce first-time homelessness, the CoC has increased its homeless prevention resources through PHARE (Marcellus Shale fees), ESG, Supportive Services to Veteran Families (SSVF), and other funds. The Coordinated Entry pilot program, recently approved by the 33-county Eastern PA CoC, began in the Lehigh Valley in December 2016.

Lehigh County will engage in the following activities in FY 2017 through the Lehigh County Affordable

Housing Trust funds to reduce and end homelessness in the jurisdiction:

- **Community Action Committee of the Lehigh Valley, Inc.:** The Community Action Financial Services (CAFS) program of the Community Action Committee of the Lehigh Valley, Inc. provided housing and financial counseling services to low- and moderate-income persons. Included in these services were a Homeownership Counseling Program, PHFA Foreclosure Mitigation Counseling Program, and the Mortgage Foreclosure Diversion Program.
- **Catholic Charities:** Catholic Charities provided emergency rent and mortgage assistance to prevent homelessness.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In FY 2016, Lehigh County applied for a PA-DCED Emergency Solutions Grant (ESG) in the amount of \$177,101 for renovations to the Sixth Street Shelter operated by the Community Action Committee of the Lehigh Valley, and homeless prevention and rapid re-housing services through Catholic Charities. The County was approved for \$154,483 which included: administration (\$5,783/ Lehigh County staff hours only), HMIS (\$1,500) and renovations (\$147,200) at the Sixth Street Shelter only. The Sixth Street Shelter matched the ESG funds with Human Services Block Grant (HSBG) funds. The project will be completed during the FY 2016 CAPER period. The Catholic Charities portion of the request was denied. The Lehigh Valley Regional Homeless Advisory Board is considering applying for FY 2017 State ESG funds but has not come to a final decision.

The cost estimates for the Sixth Street Shelter renovations are as follows:

- ADA accessibility for the Family Resource Center - \$38,600.00
- ADA kitchen in one unit - \$14,000.00
- Parking lot paving - \$38,500.00
- Fire escape repairs - \$6,786.20
- Repair of window-well leaks - \$49,313.00
- **Total renovations - \$147,199.20**

The shelter and transitional housing that was available in Lehigh County included the following:

- Community Action Committee of the Lehigh Valley - Sixth Street Shelter (Emergency Shelter)
- Community Action Committee of Lehigh Valley - Turner Street Apartments (Transitional Housing)
- Salvation Army Emergency Shelter (Emergency Shelter)
- Salvation Army Transitional Shelter (Transitional Housing)
- Allentown Rescue Mission (Emergency Shelter)
- Allentown Rescue Mission Christian Living and Values Transitional Program (Transitional Housing)
- Turning Point of the Lehigh Valley (Domestic Violence) (Transitional Housing)

- The Program for Women and Families, Inc. (Transitional Housing)
- Valley Youth House (Emergency Shelter)
- Valley Youth House - Maternity Group Home (Transitional Housing)
- Valley Youth House - Supportive Housing for Families (Transitional Housing)
- Valley Youth House - Supportive Housing for Youth (Transitional Housing)

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Using the HUD System Performance Measure Guidance, the HMIS Lead developed a CoC Performance Report with metrics for “Length of Time Homeless” (LOTH) and reviewed this data with the CoC Data Committee which meets quarterly to review CoC Performance and identify needed interventions. The strategies to reduce the length of time of homelessness include: 1) Coordinated Entry through the Vulnerability Index & Service Prioritization Decision Assistance Tool (VI-SPDAT) which included LOTH as a prioritization factor; 2) the CoC adopted a protocol that mirrors CPD 14-012, “Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status”, which directs Permanent Supportive Housing resources to those with the greatest LOTH; 3) the CoC increased its Rapid Re-Housing inventory by 87 units in projects submitted in FY 2015 with the goal of housing people within 30 days of becoming homeless; and 4) the Data Committee reviewed aggregate and project level performance data quarterly to identify where LOTH was not decreasing.

Through the use of the VI-SPDAT, the CoC prioritizes the most vulnerable families. Rapid Re-Housing (RRH) programs, along with all project types, are expected to serve families based on their vulnerability score, while utilizing a Housing First approach. The use of RRH has increased throughout the CoC. ESG funds are prioritized for RRH over homeless prevention services. An increase in Supportive Services for Veteran Families (SSVF) resources are being utilized to rapidly rehouse veteran families.

The CoC also aims to reduce the rate of individuals and families who return to homelessness. HMIS was used to develop a Performance Report comparing the baseline year, with the first full reporting year. The rates of return stayed roughly the same between years, 11% at 6 months and 13% at 12 months. The data committee reviews CoC level and program level data quarterly to monitor returns to homelessness upon exit from Transitional Housing, Rapid Re-Housing, and Permanent Supportive Housing with the goal of determining patterns and to identify projects with high rates of return.

The local CareerLink and Community Action Agencies (CAA) operate a Ready-to-Work program for persons receiving Temporary Assistance for Needy Families (TANF) benefits, in collaboration with PA Workforce



Investment Board (WIB) and PA CareerLink. The purpose of the program is to increase pre-employment skills. 81% of all CoC-funded projects are connecting with the above-referenced employment partners, or others in their local communities.

There were 52 unsheltered chronically homeless persons in the Eastern PA CoC at the time of the 2017 PITC, and 104 chronically homeless in emergency shelters. To improve access to Chronic Homeless beds across the CoC in counties with an excess of chronic homeless prioritized beds, the strategy is to implement the recently adopted “Bed Turnover Policy”, in which a bed will first be filled through the project’s waiting list, then within the County, then CoC-wide.

There were three (3) unsheltered Veterans in Lehigh County at the time of the 2017 PITC, and no sheltered Veterans reported. The state’s ESG program prioritizes funding for programs providing homeless services to Veterans, and there are nine (9) Supportive Services for Veteran Families (SSVF) funded organizations providing outreach throughout the 33-countywide CoC. This includes street outreach, marketing, and providing information to shelter residents/staff. SSVF staff works with Veterans to determine eligibility.

The Lehigh Valley Homeless Veteran Task Force was created in February 2015. The Task Force does not fall under direct control of a single governmental entity. It works as a loose confederation of providers and servicers dedicated to ending Veteran homelessness in the Lehigh Valley. The Task Force is a Working Group of the Lehigh Valley RHAB (part of the PA-509 CoC) and provides monthly reports to the members. The Lehigh County Office of Veterans Affairs coordinates the Task Force. Key members include the VA Allentown CBOC, the area’s three SSVF providers, county offices, and various federal and state legislative offices. Other participants include community social service providers, shelter staff, healthcare providers, such as the Lehigh Valley Health Network, and various other offices and agencies. The three SSVF providers serving Lehigh and Northampton counties, Hope for Veterans, Catholic Charities, and the Lehigh Valley Center for Independent Living (LVCIL), are the main resource for rapid re-housing and homelessness prevention. These organizations have the financial resources to provide rental assistance immediately to qualifying veterans. Veterans are also linked to these agencies’ Support Coordinators by shelters and community resource providers.

The Allentown Housing Authority administers the HUD-VASH program for the Lehigh Valley. This program is coordinated through the Wilkes-Barre VA Medical Center.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The CoC does not have coordination with health care providers throughout the geographic area. There are, however, examples of coordination in specific communities, but this is conducted mostly on an as-needed basis, versus higher level discharge policies. Two changes are occurring on the state level that will have a major impact on future coordination of discharge planning:

1. PA-DCED, the Collaborative Applicant, in collaboration with the PA Department of Human Services (DHS), is re-organizing the PA Interagency Council. The re-organization included adding partners from health care providers. Establishing new and enhancing current discharge policies to prevent homelessness will be a focus of the “new” PA Interagency Council.
2. A Legislative Task Force that has been charged with studying the causes and effects of homelessness in PA submitted their report in April 2016, entitled “Homelessness in Pennsylvania: Causes, Impacts, and Solutions: A Task Force and Advisory Committee Report.” The report presents a comprehensive review of impacts of homelessness on various populations and discusses public and private agencies’ actions to mitigate those impacts, and to secure safe and stable housing for people in need. The report included the task force’s and advisory committee’s recommendations for effective, efficient, and compassionate means for ending homelessness in the State of Pennsylvania.

Recommendations include developing a Plan to End Homelessness with measurable goals, which outline key initiatives for preventing homelessness, including strengthening discharge planning. CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Based on the recent Coordinated Entry Policy Brief, HUD’s primary goal for coordinated entry processes is to allocate assistance as effectively as possible. It also needs to be easily accessible regardless of where or how people present for assistance. Most communities lack the resources needed to meet all of the needs of people experiencing homelessness.

Lack of resources, combined with the lack of a well-developed coordinated entry process, results in severe hardships for persons experiencing homelessness who often face long wait times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and identify gaps to help communities plan their assistance and resources.

The Eastern PA CoC undertook a comprehensive Coordinated Entry planning process including stakeholder input across the CoC via survey and public meetings. Coordinated Entry is currently being

piloted in the Lehigh Valley. It will be rolled-out to the entire CoC in FY 2017. The Lehigh Valley Coordinated Entry Pilot Project coordinates access, assessment and referral to housing and services for families and individuals in Lehigh and Northampton Counties experiencing or at imminent risk of homelessness. The pilot project is funded through a grant from the US Department of Housing & Urban Development and in-kind contributions from the Housing Alliance of Pennsylvania, Lehigh Conference of Churches, Third Street Alliance and Valley Youth House. The pilot was launched in December 2016. The pilot is specific to the Lehigh Valley and includes outreach services through Valley Youth House and three walk-in sites. The walk-in sites are operated by the Lehigh Conference of Churches in Allentown and Bethlehem, and the Third Street Alliance in Easton.

## Discussion

### Continuation of the Coordinated Entry System:

Any family or individual experiencing a housing crisis in Lehigh or Northampton Counties can either call a toll-free hotline or visit a designated coordinated entry provider in Allentown, Bethlehem or Easton. Veterans, people fleeing domestic violence and transitional age or runaway youth will be immediately connected to appropriate services. Families and single adults will be assessed using a national best practice vulnerability and service prioritization tool called the VI-SPDAT. Consumers will then be referred and connected to appropriate housing and services as they become available.

The value of a coordinated entry system for housing crisis response services is described by the Lehigh Valley Coordinated Entry Pilot Project below:

- Connects more people to the right solution to end their housing crisis as quickly as possible
- Ensures fair and equal access to services
- Helps overcome geographic, cultural and linguistic barriers to access
- Prioritizes service for families and individuals who are literally homeless and most vulnerable
- Empowers providers to end homelessness rather than simply manage it
- Frees providers to focus on service provision with more accurate information to make decisions
- Improves communications, response time, data collection and efficient use of scarce funding and resources
- Generates better data about community needs, gaps in service, system performance and system/community/provider outcomes
- Supports a “Housing First” approach to exiting people from homelessness to permanent housing with stability and then connecting them to mainstream and community services and benefits

The Lehigh Valley Coordinated Entry Pilot Project encourages agencies and stakeholders throughout the region to assist the project:

- Nonprofit housing and service providers can be official pilot project referral partners

- County and municipal officials, police, first responders, educators, landlords and health providers can be pilot project champions and supporters
- Foundations, businesses and government agencies can provide leadership, funding and support for pilot project operations, capacity building and learning opportunities
- Members of the public can be advocates for the cause of ending and preventing homelessness

Lehigh County budgeted \$29,700 in FY 2017 CDBG funds for the Catholic Charities – Self-Sufficiency & Intervention Program to assist twenty-five (25) households for a total of 40-50 people. This program provides counseling, short-term rental assistance, and utility payments to assist in the prevention of homelessness. In addition, ten (10) households will receive housing counseling services. Lehigh County, through its various human services programs, provides support to all the categories of non-homeless special needs populations. The County also budgeted \$15,062 in FY 2017 CDBG funds for the Lehigh Valley Center for Independent Living - People Living in Accessible Community Environments (PLACE) Program. The program will assist thirty (30) households, where a member of the household is living with a disability, with case management and counseling.

The Lehigh County Department of Human Services provides a wide range of programs for its elderly, substance abusers, people with mental health and intellectual disabilities, children and youth, and veterans. During this program year, the County also budgeted \$20,000 in FY 2017 CDBG funds for the Meals on Wheels of Lehigh County - Meal Preparation and Delivery project. The project provided funds for meals to homebound seniors and adults with disabilities.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

Lehigh County, in cooperation with the Lehigh County Housing Authority, is currently in the process of preparing an Assessment of Fair Housing (AFH). The AFH will examine potential areas of discrimination or barriers that might limit housing choices for families and individuals. The AFH process is designed to assist program participants in more effectively carrying out the obligation to affirmatively further fair housing by providing a method for them to identify fair housing issues facing the jurisdiction and region, identify and prioritize factors that have significantly contributed to these issues, and set fair housing goals and priorities that will inform the strategies and actions contained in program participants' future plans. HUD encourages program participants to work with one another to submit joint or regional AFHs because collaboration can reduce burden, lead to more effective assessments of fair housing issues and contributing factors, and facilitate combined planning and resources to overcome contributing factors and related fair housing issues. In completing an AFH, program participants must ensure that the AFH is informed by meaningful community participation, and must give reasonable opportunities for public involvement in the development of the AFH and in the incorporation of the AFH into the Consolidated Plan, PHA plan, and other required planning documents.

Lehigh County held stakeholder meetings with local officials, agencies, firms, and non-profit organizations concerned about housing issues in the County to help identify barriers to fair housing choice. These meetings were held on Monday, June 5, 2017 and Tuesday, June 6, 2017. There were also two (2) Public Meetings held in Lehigh County to assemble information for the AFH. The first Public Meeting was held on Monday, June 5, 2017 at 6:00 PM at the Lehigh Valley Planning Commission, and the second Public Meeting was held on Tuesday, June 6, 2017 at 4:30 PM at the Whitehall Municipal Building.

Lehigh County is currently in the process of conducting follow-up phone interviews and collecting agency surveys for any agency/organization that was unable to attend the stakeholder or public meetings. The County also created a confidential resident survey which has been distributed to the residents of Lehigh County in both English and Spanish. The Resident Survey is also available online through Survey Monkey in both English and Spanish.

The County is also requesting that agencies/organizations print out the resident surveys to be placed in their offices or lobbies, and emailed the link for the online surveys to their staff and clientele. The County will provide credit to the groups that assist them with this study.

The most pressing need to come out of the meetings was an overall shortage of housing in Lehigh County to house the growing population. What is especially needed is affordable housing, particularly in light of the increase in low- and moderate-income jobs in Lehigh County, and a need for transportation to these new job sites. The County plans to submit the AFH in the Spring of 2018.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

North Penn Legal Services (NPLS) is a sub-recipient of FY 2017 CDBG funds from Lehigh County. NPLS is funded as a public service activity and provides legal aid related to affordable housing, serving low- and moderate-income residents living in Lehigh County outside of Allentown and Bethlehem. NPLS staff provides assistance to residents who face eviction, are denied housing, or are forced to live in uninhabitable conditions. This activity is conducted through workshops held at local social service agencies and in mobile home parks. Information on foreclosures, consumer issues, and fair housing is also provided to the residents of Lehigh County.

In addition, NPLS monitors housing practices and counsels victims of discrimination. NPLS policies and activities promote the awareness of fair housing requirements. They provide consultation to developers and municipalities to ensure that rental and for-sale units are marketed in accordance with the affirmative marketing rules of the U.S. Department of Housing and Urban Development. NPLS ensures that all housing programs and services provided by Lehigh County, its municipalities, and NPLS itself, are administered in a way that promotes fair housing on the basis of race, national origin, religion, gender, disability, and familial status. NPLS' fundamental mission is to increase access to affordable housing for all persons.

The Community Action Committee of Lehigh Valley (CACLV) implements the Community Action Financial Service Program, which will be funded through the Affordable Housing Trust Funds. The program provides homebuyer education, counseling, foreclosure prevention and recovery counseling to LMI persons living within the targeted area of Lehigh County. These areas include Whitehall, Coopersburg, Orefield, Emmaus, Fountain Hill, Coplay, and Slatington. Program outreach is conducted in all of these areas. In addition to the housing counseling services provided to income-eligible persons, at least one (1) home ownership seminar will be conducted within the targeted areas.

The Lehigh Valley Planning Commission's plans to continue to offer the "Beyond Codes: Fair Housing and Inclusionary Zoning" presentation in partnership with North Penn Legal Services to municipalities, their officials, planning commissions and chief administrators. The presentation explains the differences between the Fair Housing Act, inclusionary zoning, and the Uniform Construction Code (PA's building code), as well as what the rights and the obligations are of the municipalities in abiding by the federal and state fair housing regulations. It also offers examples of what municipalities can and cannot do in zoning practice, subdivision and land development regulations, and zoning administration.

### **Discussion**

The Lehigh Valley Planning Commission (LVPC) developed and is promoting the use of their model ordinances for inclusionary zoning. The model ordinances were made public and are available through the LVPC website ([www.lvpc.org](http://www.lvpc.org)) and the LVPC office. They have been praised by HUD as the standard for

Pennsylvania communities to adopt. The titles of the model ordinance and guidance documents include the following: Conservation Subdivisions, Cottage Housing Development, Density Bonuses/Minimum Density, Inclusionary Zoning, Street Connectivity, Traditional Neighborhood Development, and Mixed Use Zoning and Development.

To further promote Fair Housing, the following actions will be implemented by Lehigh County through its Fair Housing Plan by Affirmatively Furthering Fair Housing through various activities noted below:

1. A Fair Housing Officer has been appointed to administer (responsibilities include accepting complaints, record keeping and investigation in conjunction with NPLS).
2. Continue to enlist NPLS in the enforcement of fair housing through public education and outreach.
3. Continue to fund fair housing providers to report housing discrimination complaints.
4. Continue to investigate testing and auditing of fair housing practices through its regional fair housing providers.
5. Educate and attempt to overcome the “Not in My Back Yard” (NIMBY) attitude throughout the County through its fair housing providers.
6. Make every attempt to increase geographic choice in housing by providing links on its website for its low-income households.
7. Promote desegregation of public housing.
8. Update its fair housing section on the County website with news and items regarding fair housing (i.e. links to fair housing providers to report housing discrimination).
9. Assist in the organization of a federally supported community-based system (such as LANTA) that organizes key elements in its community to direct attention to, and help develop strategies to, affirmatively further fair housing.
10. On an annual basis Lehigh County will declare, via proclamation, April to be Fair Housing Month.
11. Outreach to public – provide updated Housing Discrimination information.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

Lehigh County has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Despite efforts made by Lehigh County and social service providers in the County, a number of significant obstacles to meeting underserved needs remain. Funding becomes the greatest obstacle for Lehigh County to meet its underserved needs. Insufficient funding lessens the ability to fund many worthwhile public service programs, activities, agencies, and the needs of local municipalities. Lehigh County will use its CDBG funds to provide assistance to activities that meet the underserved needs of the communities participating in the program. The most difficult obstacle to meeting the needs for affordable housing is a considerable lack of public and private finances to fully address the priorities identified in the Five-Year Strategic Plan. Building the organizational infrastructure to undertake projects and programs that rehabilitate and expand the housing supply is also challenging. In the Lehigh Valley Housing Needs Assessment, the following findings were identified:

- There are opportunities available for more collaborative initiatives between for-profit developers and non-profit organizations in the Lehigh Valley. By partnering with an experienced for-profit developer, a smaller non-profit can enhance its capacity in budgeting, planning, financing, and construction management skills.
- There are also opportunities for public housing authorities to create new affordable housing outside of HOPE VI funding.
- Developers identified the insufficient supply of land zoned for multi-family housing as one of the factors driving up the cost of land acquisition and development. Outreach initiatives focused on educating public officials and planning commissions on the benefits of affordable housing may encourage the rezoning of more land to multifamily zoning designations, as well as eliminate unnecessary and excessive development standards for multi-family housing.
- Active and productive non-profit housing developers need ready access to capital in order to finance the front-end soft costs associated with new development. Utilizing a lesser-restrictive source of financing for this (such as Act 137 Affordable Housing Trust Fund resources) would enable non-profits to seek out additional development opportunities and fully investigate the financial feasibility of potential projects early on.

The Lehigh Valley Planning Commission has developed various model zoning and land use controls to encourage affordable housing. Lehigh County will continue its work with the Lehigh Valley Planning Commission (LVPC) to develop and promote model ordinances for inclusionary zoning.



Lehigh County has an Affordable Housing Trust Fund. The fund provides support for affordable housing projects in the County.

### **Actions planned to foster and maintain affordable housing**

Under its FY 2017 CDBG Program, Lehigh County proposes to foster and maintain affordable housing through the following Five Year goals and strategies:

#### **GOAL: HOUSING - H**

**H-1: Retain Existing Housing Stock** - rehabilitate and stabilize the housing stock of both owner- and renter-occupied housing.

The County's objectives to meet this goal are:

##### **Five year:**

- Rehabilitate 50 owner-occupied housing units.
- Encourage the rehabilitation of 150 rental units that are affordable to lower income households.
- Provide 150 homeowners facing foreclosure with access to foreclosure mitigation counseling services.

##### **Annual:**

- Rehabilitate 6 owner-occupied housing units.
- Assisted 21 rental units through the rehabilitation of a Single Room Occupancy apartment building.

**H-3: Homebuyer's Assistance** - Provide down payment and closing cost assistance for low- and moderate-income homebuyers.

The County's objectives are:

**Five year:** Assist 20 lower income households achieve homeownership.

**Annual:** Assist lower-income households to achieve homeownership through the Affordable Housing Trust Funds.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint poses a particular hazard to children under the age of six and is the focus of efforts by the U.S. Department of Housing and Urban Development (HUD) to raise awareness of the problem and

mitigate or eliminate the hazard. Lead-based paint was banned in 1978, but housing constructed prior to that time typically contains lead-based paint to some degree. Lead hazards are addressed during housing rehabilitation efforts. All homes built prior to 1978 that receive rehabilitation assistance are tested for the presence of lead-based paint. When evidence of the paint is found, the paint surfaces are removed or the material is encapsulated to prevent exposure.

The EPA guidelines for renovation, paint and repair, effective April 22, 2010, require that all contractors notify owners of properties constructed prior to 1978 of the potential for lead-based paint hazard and to perform work in a lead safe manner. Contractors must be trained and registered with EPA to do work in older homes that disturbs painted surfaces. Local building code officers will be made aware of these requirements. Contractors must provide appropriate notice to owners of properties that will be rehabilitated about the dangers of lead-based paint.

### **Actions planned to reduce the number of poverty-level families**

Approximately 13.1% of Lehigh County's residents live in poverty, which is slightly less than the Commonwealth of Pennsylvania, where 13.5% of residents live in poverty. Female-headed households with children in the County are particularly affected by poverty, at 40.5%. This information is taken from the U.S. Census "2011-2015 ACS Five-Year Estimates." The County's goal is to reduce the extent of poverty by actions the County can control and through work with other agencies/organizations.

Poverty is related to education, job training, and employment. Lehigh County remains committed to addressing the needs of its residents who live at or below the poverty level. The presence of poverty and the related social and economic problems can be a destabilizing element in communities.

In Lehigh County, the Community Action Committee of the Lehigh Valley (CACLV) is the official anti-poverty agency. CACLV provides rent and utility assistance, case management, and counseling services to assist with financial management, benefit entitlement assistance, home weatherization to reduce utility costs, furniture and household goods, alcohol and mental health counseling, foreclosure mitigation counseling, child care, transportation to work for up to six (6) months and assistance in purchasing a dependable vehicle, and other various programs that empower low-income households by assisting them to develop the skills needed for independent living.

Lehigh County provides CDBG funds to public service agencies to assist households below the poverty level with services and program support. The County will work with service providers to pursue resources and innovative partnerships to support the development of affordable housing, homelessness prevention, and emergency food and shelter. Lehigh County funded several projects with FY 2017 CDBG funds to assist residents and families living in poverty:

- Catholic Charities – Self-sufficiency & Intervention Program - \$29,700.00
- Communities in Schools of the Lehigh Valley – School-to-Career Program - \$25,000.00
- Lehigh Career & Technical Institute – Scholarships for Section 3 Residents - \$19,500.00

- Lehigh Valley Center for Independent Living – PLACE Program - \$15,062.00
- The Literacy Center – Adult Literacy Instruction - \$15,000.00
- Meals on Wheels – Meal Prep and Delivery - \$20,000.00
- North Penn Legal Services – LMI Legal Help - \$10,000.00

To assist with economic development and to promote job creation, Lehigh County administers various programs and supports agencies for economic development:

- Lehigh County works in conjunction with Lehigh Valley Economic Development Corporation (LVEDC), community organizations, other economic development groups and the Workforce Investment Board to help enhance programs and create opportunities in the County.
- Lehigh County Economic Development Corporation (LVEDC) is able to provide manufacturing, industrial, and nonprofit organizations with low-interest financing generated through tax exempt revenue bonds.
- Pennsylvania CareerLink® Lehigh Valley offers job search counseling, skills assessment programs, GED courses, information on training programs and workshops on many subjects, including resume writing and interview skills. Considered a one-stop location for all employment needs, CareerLink offers a multi-faceted approach to the job market.

### **Actions planned to develop institutional structure**

The primary responsibility for the administration of the Annual Action Plan is assigned to the Lehigh County Department of Community and Economic Development. This agency coordinates activities among local municipal governments, public and private organizations, in their efforts to implement different elements and to realize the prioritized goals of the Annual Action Plan.

In order to address the County's housing and community development needs, the County has established an extensive public-private partnership aimed at revitalization in the County. In 2017, the partnership includes the following agencies:

- North Penn Legal Services
- Catholic Charities, Diocese of Allentown
- Lehigh Career & Technical Institute
- Meals on Wheels of Lehigh County, Inc.
- Lehigh Valley Center for Independent Living (LVCIL)
- The Literacy Center
- Lehigh Valley Regional Homeless Advisory Board
- Lehigh Valley Community Land Trust (LVCLT)
- Communities in Schools of the Lehigh Valley

Lehigh County consults with business and civic leaders during its planning process for the preparation of

its Annual Action Plan and Five Year Consolidated Plan. This includes, but is not limited to, the following:

- The Greater Lehigh Valley Chamber of Commerce
- Community Action Committee of the Lehigh Valley
- Lehigh Valley Workforce Development Board
- Local elected officials

The Department of Community and Economic Development has been working closely with CACLV and the Lehigh Valley Community Land Trust (LVCLT). The LVCLT plays a major role in the implementation of the NSP I program.

The County hired a third-party vendor, Community Grants, Planning & Housing, LLC (CGP&H) to implement its County-wide housing rehabilitation program. CGP&H is working with the County to ensure that the housing rehabilitation program provides assistance to lower income homeowners.

Lehigh County is part of the Lehigh Valley Regional Housing Advisory Board. To promote a more local approach, the City of Allentown has initiated a planning process that will require regional support. Lehigh County has been supportive of this initiative.

The Lehigh Valley Planning Commission will also be the entity responsible for performing project oversight required under Executive Order 12372. HUD has acknowledged that the Commonwealth of Pennsylvania no longer has a standing committee for this required function and has asked jurisdictions instead to utilize committees under Section 204 of the Demonstration Cities and Metropolitan Development Act of 1966. This function will be carried out by the Lehigh Valley Planning Commission.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The primary responsibility for the administration of the Annual Action Plan is assigned to Lehigh County Department of Community and Economic Development. This agency will coordinate activities among local municipalities, public, and private organizations, in their efforts to implement different elements and to realize the prioritized goals of the Annual Action Plan. The County is committed to continuing its participation and coordination with public, housing, and social service organizations. The County solicits applications for CDBG funds. In addition, the County sends out applications to a list of agencies, organizations, housing providers, and local municipalities that have previously submitted an application or which have expressed an interest in submitting an application. The applications are reviewed by the Department of Community and Economic Development staff and they discuss any questions with the applicant.

Lehigh County will continue efforts to enhance coordination between agencies by creating partnerships such as in the implementation of the Section 3 and MBE-WBE outreach initiatives. The Section 3 outreach effort will partner with the PA CareerLink®, the Lehigh County Housing Authority and LCTI to identify

Section 3 residents and businesses and to provide feedback on available job opportunities. Such partnerships help to develop a better understanding of community needs. The County budgeted \$19,500 in FY 2017 for the Lehigh Career & Technical Institute – Scholarships for Section 3 Residents project, which will provide four (4) short-term training options that will lead to industry certifications and immediate job placements at sustainable wages.

The Affordable Housing Task Force is a regional group that includes Lehigh County. This group is developing the tools for and interest of the local municipalities for inclusionary zoning, cottage housing development, density bonuses, and transit-oriented development.

The Lehigh Valley Economic Development Corporation (LVEDC) was awarded a Sustainable Communities Regional Planning Grant from HUD. Through this effort, the Five-Year Strategic Plan and the larger regional plan was prepared. As described in Prosper Lehigh Valley, a blog on economic development in the Lehigh Valley, eleven (11) agencies came together to apply for this grant through the U.S. Department of Housing and Urban Development (HUD). This grant was one of a few programs that are made possible through the Federal Office of Sustainable Communities, a historic collaboration among HUD, U.S. Department of Transportation, and the U.S. Environmental Protection Agency. Locally, the eleven (11) partners applied through the Lehigh Valley Economic Development Corporation as the Lehigh Valley Sustainability Consortium (LVSC).

The members of the LVSC are:

1. Lehigh County Department of Community and Economic Development
2. Northampton County Department of Community and Economic Development
3. Lehigh Valley Planning Commission
4. Lehigh and Northampton Transportation Authority
5. Community Action Committee of the Lehigh Valley
6. The Wildlands Conservancy
7. Lehigh Valley Economic Development Corporation
8. Renew Lehigh Valley
9. City of Allentown
10. City of Bethlehem
11. City of Easton

## **Discussion**

### **Monitoring**

Performance monitoring is an important component in the long-term success of the County's Community Development Block Grant Program. The County, through the Department of Community and Economic Development (DCED), has developed standards and procedures for ensuring that the recipients of CDBG funds meet the regulations and that funds are disbursed in a timely fashion. The County has promulgated

sub-recipient monitoring procedures and developed checklists to ensure that each activity is completed in a manner consistent with the requirements of the Community Development Block Grant Program. Municipal sub-recipients are desk audited through submission of quarterly and annual reports.

The DCED staff regularly monitors the progress of every activity to ensure timeliness. Municipal projects and sub-recipients are held to a performance schedule through contract obligations. When these milestones are not met, the DCED staff works closely with the municipality to get the project back on track or reallocate the funds.

The DCED's standards and procedures for monitoring are designed to ensure that:

- Objectives of the National Affordable Housing Act are met,
- Program activities are progressing in compliance with the specifications and schedule for each program, and
- Recipients are in compliance with other applicable laws, implementing regulations, and with the requirements to affirmatively further fair housing and minimize displacement of low-income households.

Activities of sub-recipient non-profit agencies will be closely monitored and will include review and approval of budgets, compliance with executed grant agreements, review and approval of vouchers, review of fiscal reports on a quarterly basis, and a review of audits on an annual basis. Monitoring will also occur through on-site monitoring visits. These visits will occur as necessary, but will be conducted at least once a year.

All sub-recipients must identify the personnel working on the project, keep accurate records and filing systems to document program benefits and compliance, maintain an appropriate financial management system and submit an audit.

There are monitoring responsibilities that go beyond the time of completion of various activities. The overall performance of the program relative to the Five-Year Strategic Plan goals is monitored at least bi-annually through the selection of the annual activities and again during the preparation of the Comprehensive Annual Performance and Evaluation Report (CAPER). If it appears that proposed goals are not being addressed, the County will re-evaluate the goals, project performance and determine the course of action needed to bring the program into compliance.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

Lehigh County receives an annual allocation of CDBG funds. The County does not expect to generate program income from any CDBG funded activities in FY 2017. The County-wide Housing Rehabilitation program has a five (5) year forgivable loan period. However, should the owner of the residence sell, move, or the residence is no longer its principal residence, the owner would have to repay a prorated portion of the loan to the County. Repayment is based on the time the homeowner resided in the residence during the lien period. Since the County receives a CDBG Federal allocation, the questions below have been completed, as applicable.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

*Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.*

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0.00
5. The amount of income from float-funded activities	\$0.00
<b>Total Program Income:</b>	<b>\$0.00</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.	98.5%

**Discussion**

Lehigh County has allocated \$223,771.40 for general administration of the CDBG Program, which is at the 20% administrative cap. The County has allocated \$134,262 to public service activities, which is below the 15% public service cap. The balance of funds will be allocated to activities which principally benefit low- and moderate-income persons in the amount of \$795,086 (100%) and \$100,000 for an activity which prevents or removes slum and blighting conditions (8.9%).

**CDBG Program Income:**

- Lehigh County does not anticipate the receipt of Program Income during this program year.

**CDBG Percentages:**

- Administrative Percentage: 20%
- Public Service Percentage: 12.0%
- Low- and Moderate-Income Percentage: 91.1%
- Slum and Blight Percentage: 8.9%

**Does the County plan to limit beneficiaries or give preferences to a particular segment of the low-income population?**

Lehigh County does not limit the beneficiaries or give preferences to a particular segment of the low-income population. The County assists on a first come, first serve basis for its Housing Rehabilitation Program.



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# SF 424 FORM

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DRAFT



**Application for Federal Assistance SF-424****\* 1. Type of Submission:**

- Preapplication  
 Application  
 Changed/Corrected Application

**\* 2. Type of Application:**

- New  
 Continuation  
 Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

B-17-UC-42-0011

**State Use Only:****6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:****\* a. Legal Name:**

Lehigh County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

23-1663078

**\* c. Organizational DUNS:**

0736186050000

**d. Address:****\* Street1:**

17 South Seventh Street

**Street2:**

**\* City:**

Allentown

**County/Parish:**

Lehigh County

**\* State:**

PA: Pennsylvania

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

18101-2401

**e. Organizational Unit:****Department Name:**

Community and Economic Devel.

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:****Prefix:**

Ms.

**\* First Name:**

Laurie

**Middle Name:**

A.

**\* Last Name:**

Moyer

**Suffix:**

**Title:**

Grant &amp; Housing Manager

**Organizational Affiliation:**

Department of Community and Economic Development

**\* Telephone Number:**

610-871-1964

**Fax Number:**

610-820-8257

**\* Email:**

lauriemoyer@lehighcounty.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grant

**\* 12. Funding Opportunity Number:**

NOTICE: CPD-16-18

\* Title:

Title: Guidance on Submitting Consolidated Plans and Annual Action Plan for Fiscal Year (FY) 2017

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

FY 2017 Annual Action Plan for the Community Development Block Grant Program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,118,857.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,118,857.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

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# CERTIFICATION

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DRAFT



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

August 5, 2017  
Date

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2016, 2017, and 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

August 5, 2017  
Date

\_\_\_\_\_  
Title

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## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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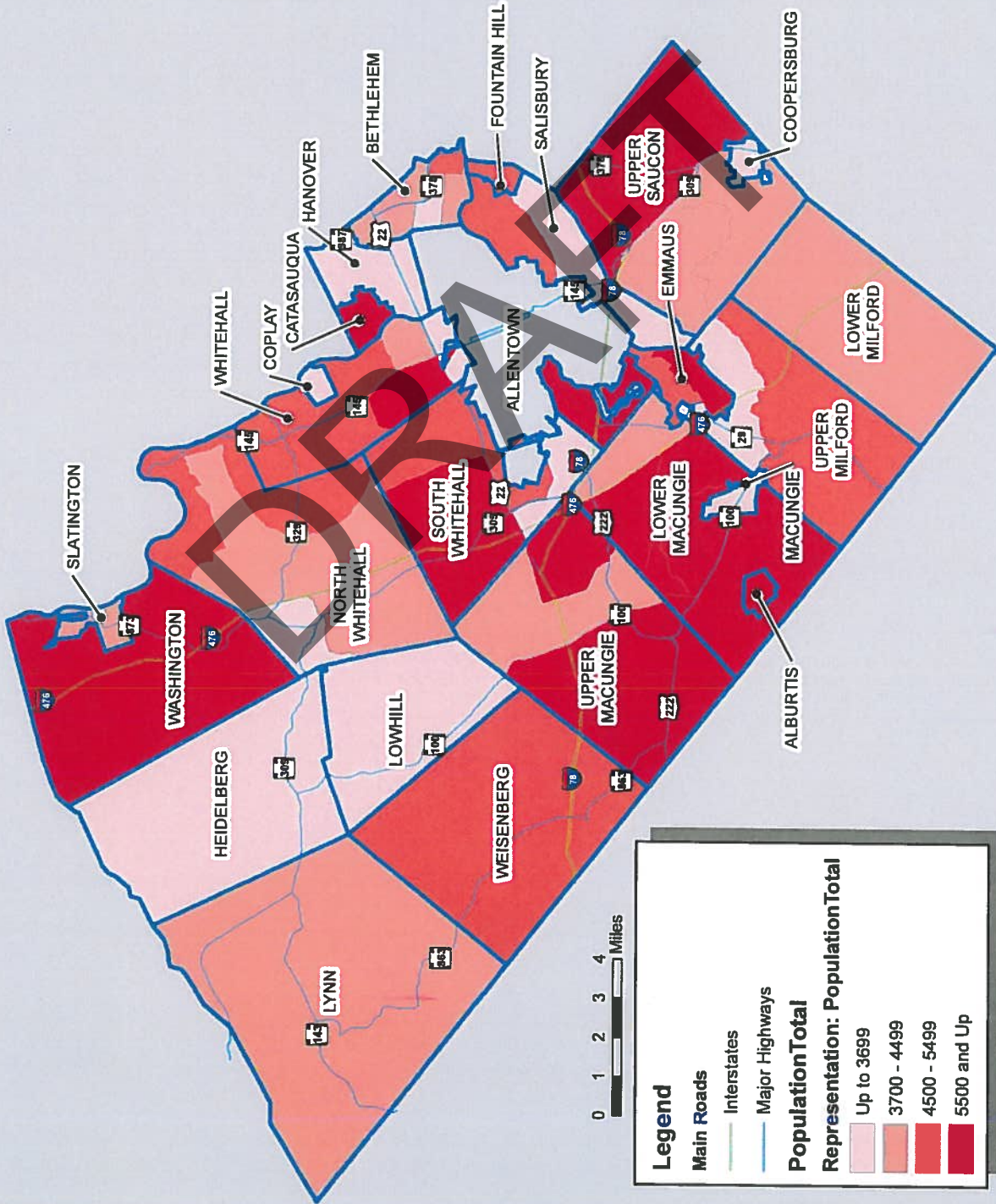
# MAPS

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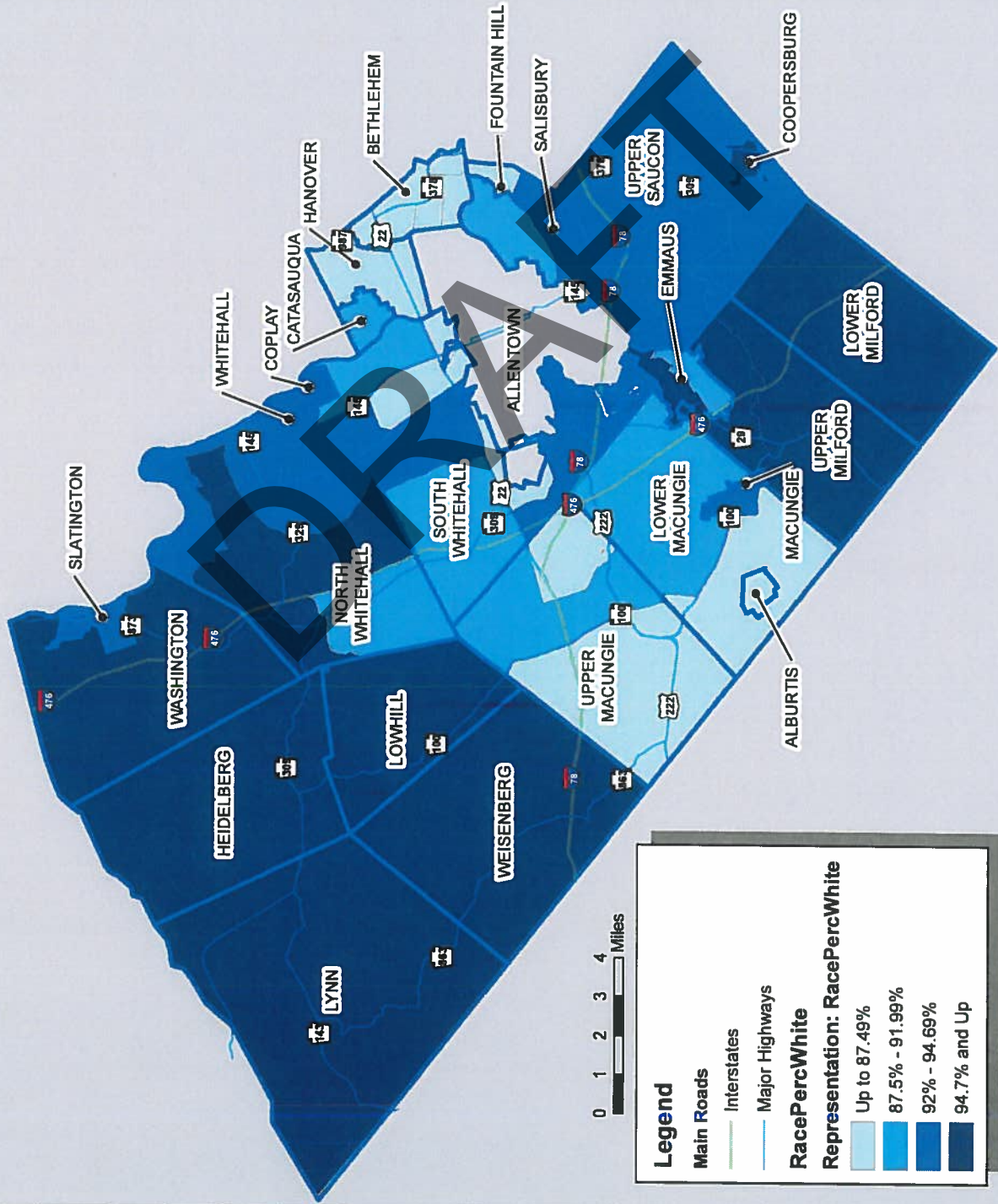


# Total Population by Census Tract 2010

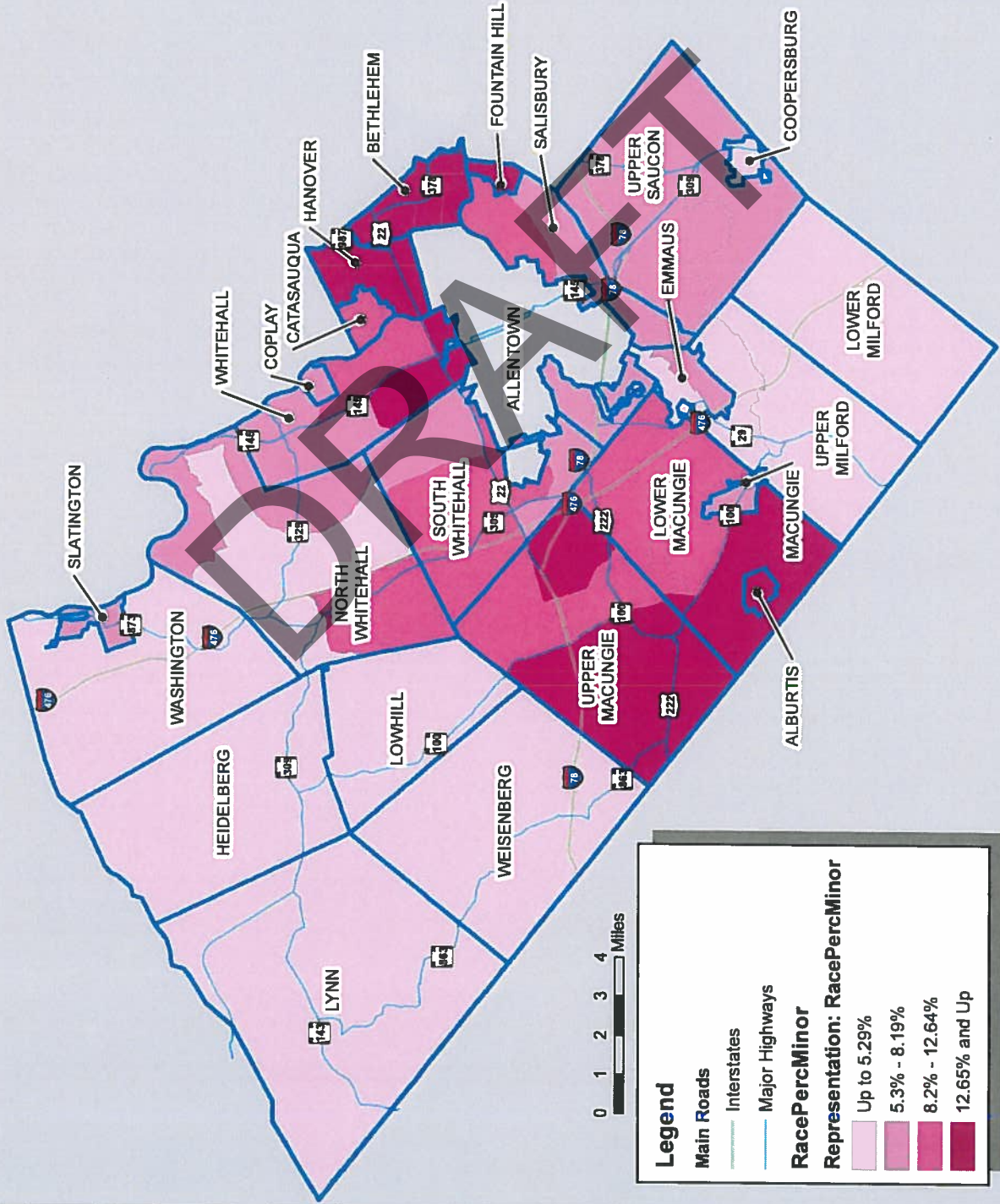




# Race: % White by Census Tract 2010

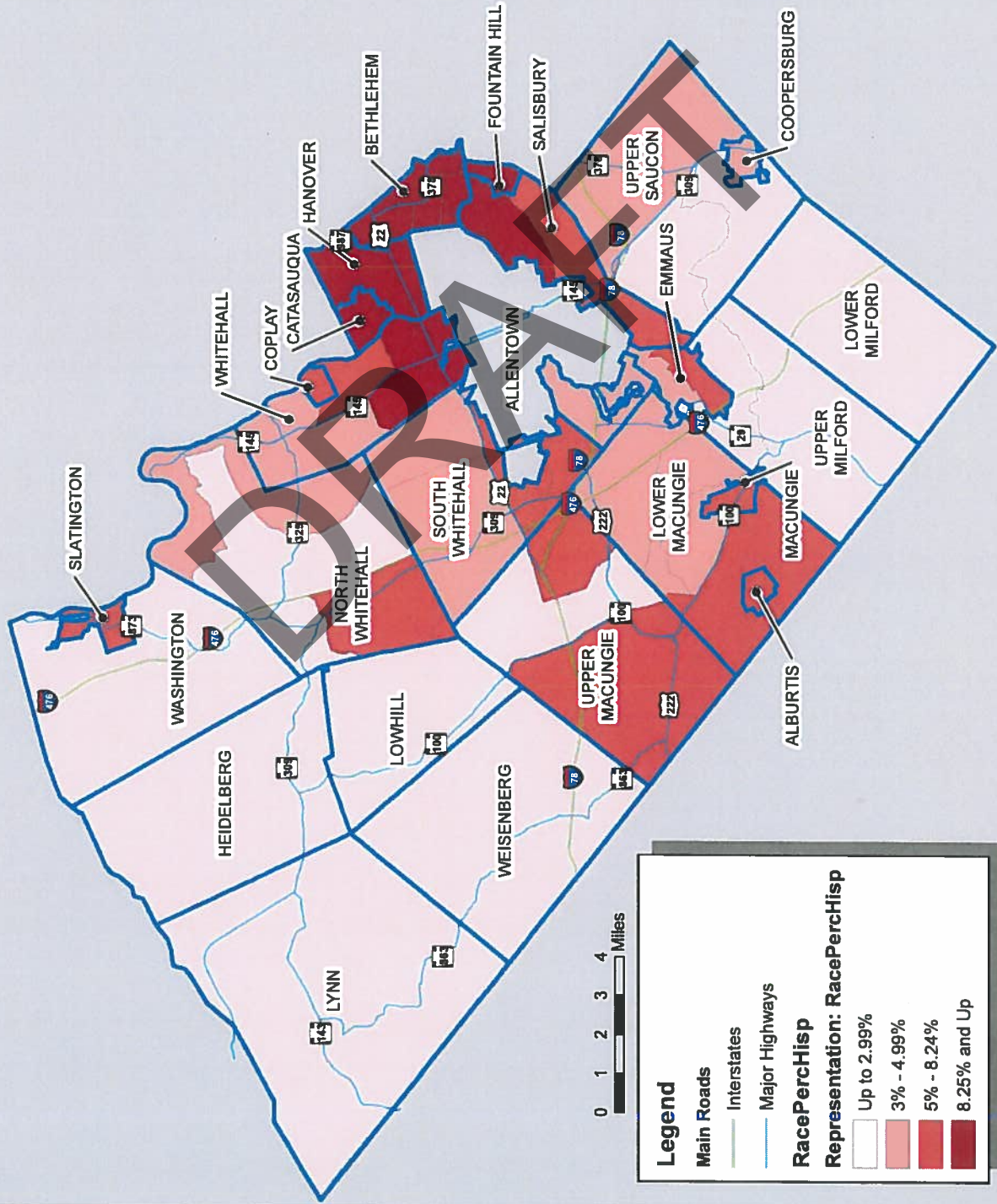


# Race: % Minorities by Census Tract 2010

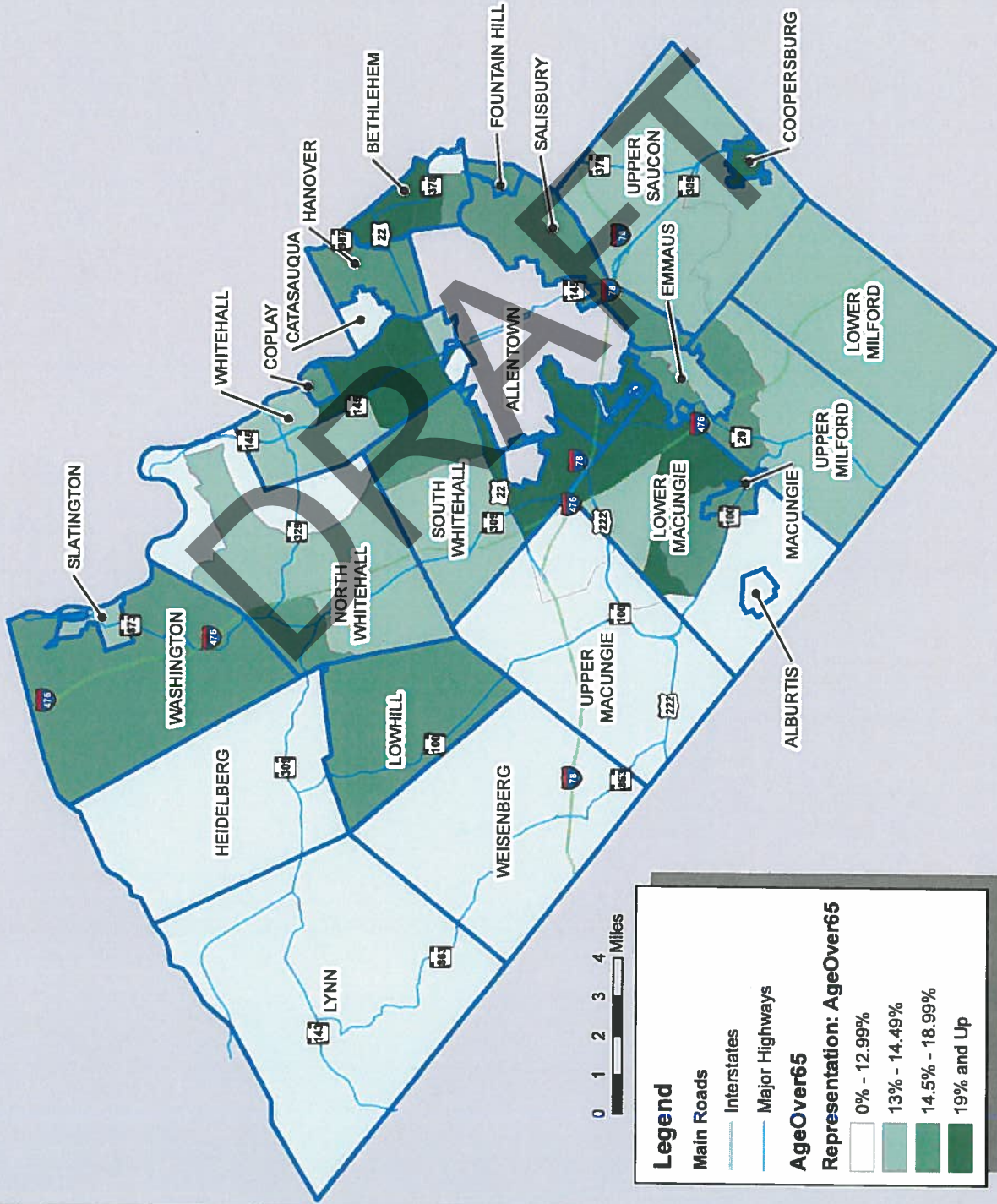




# Race: % Hispanic by Census Tract 2010

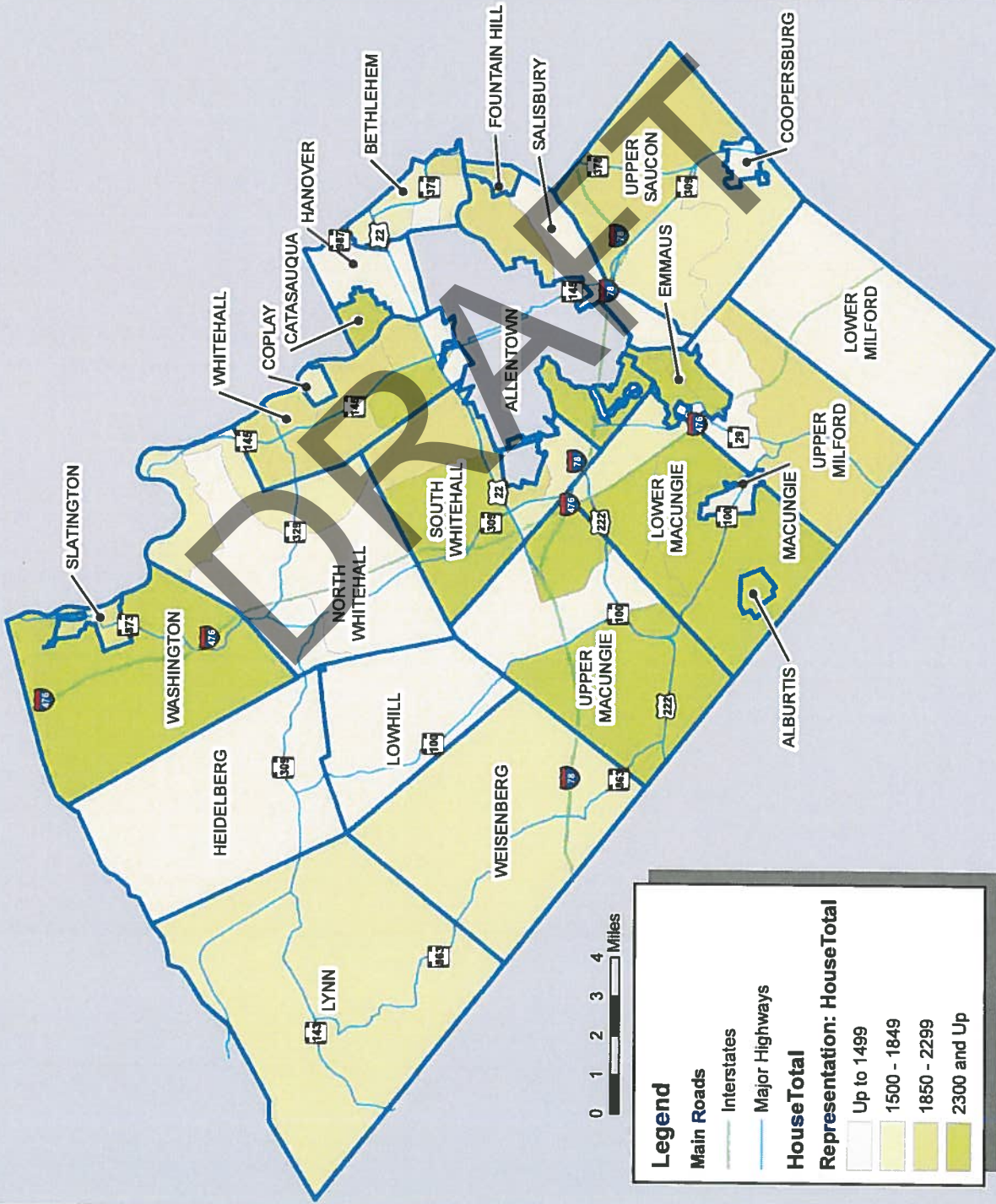


# Age: % Over 65 Years by Census Tract 2010





# Housing: Total Units by Census Tract 2010



**Legend**

**Main Roads**

- Interstates (thick grey line)
- Major Highways (blue line)

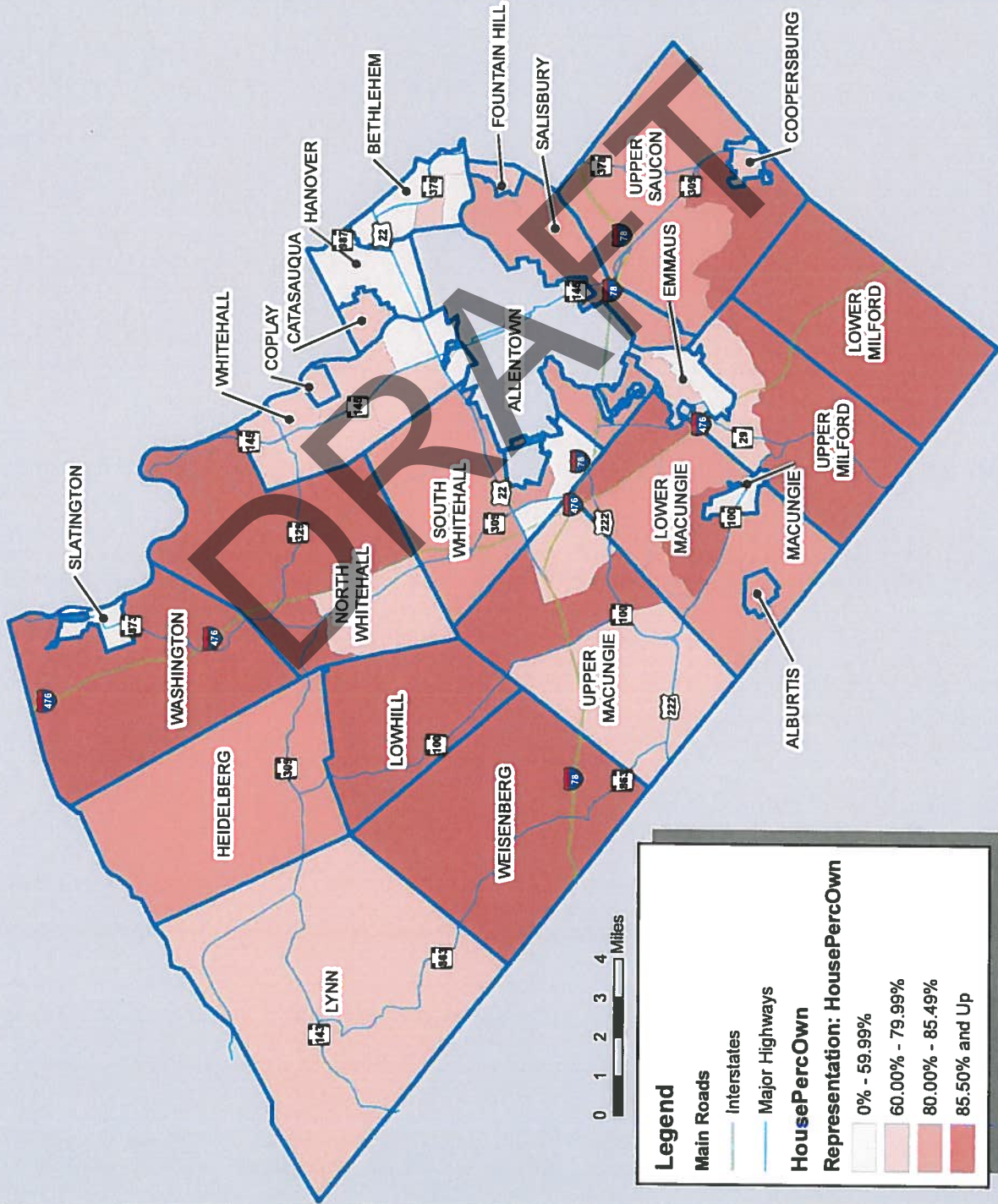
**House Total**

**Representation: House Total**

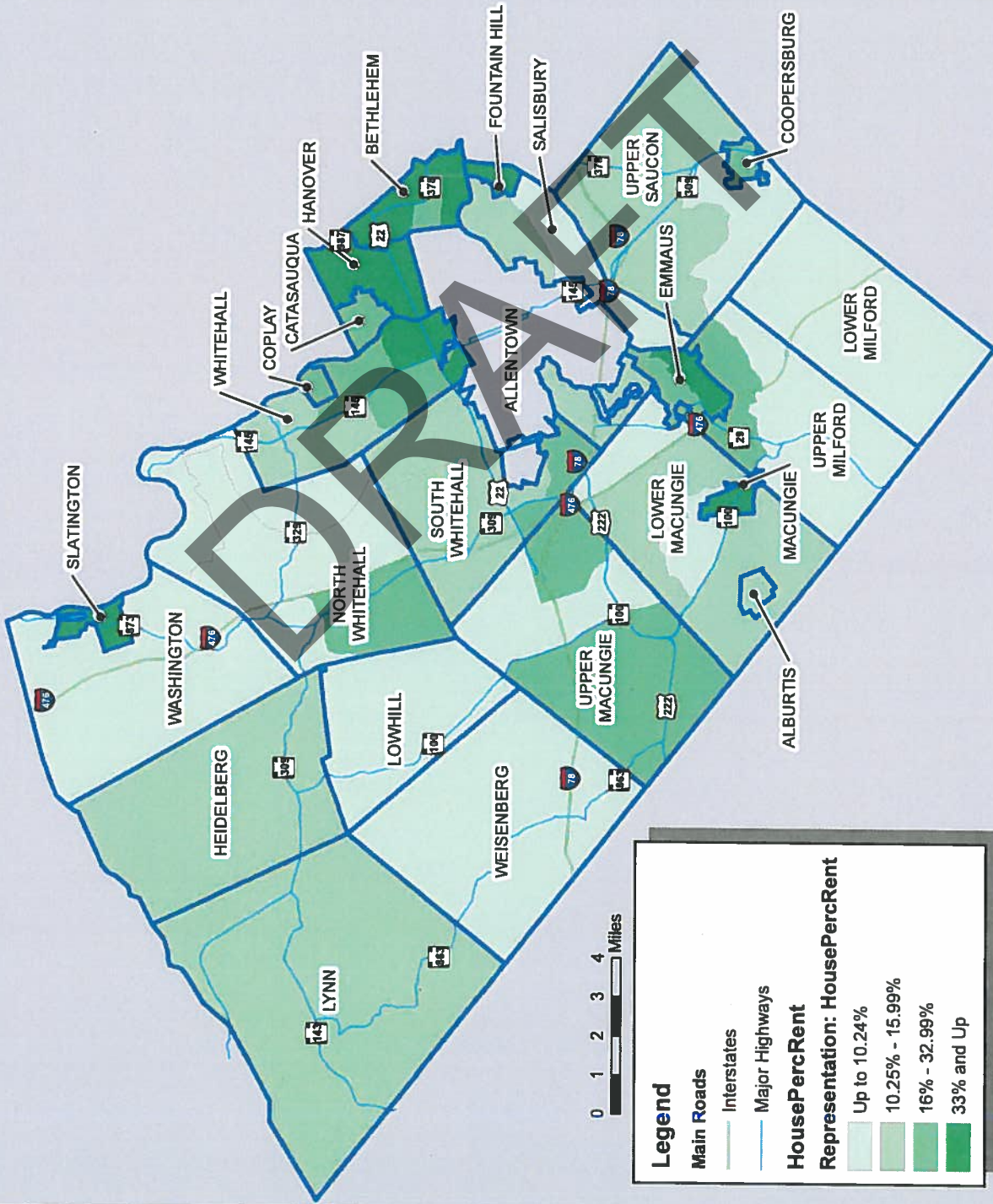
- Up to 1499
- 1500 - 1849
- 1850 - 2299
- 2300 and Up



# Housing: % Owner Occupied by Census Tract 2010

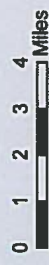
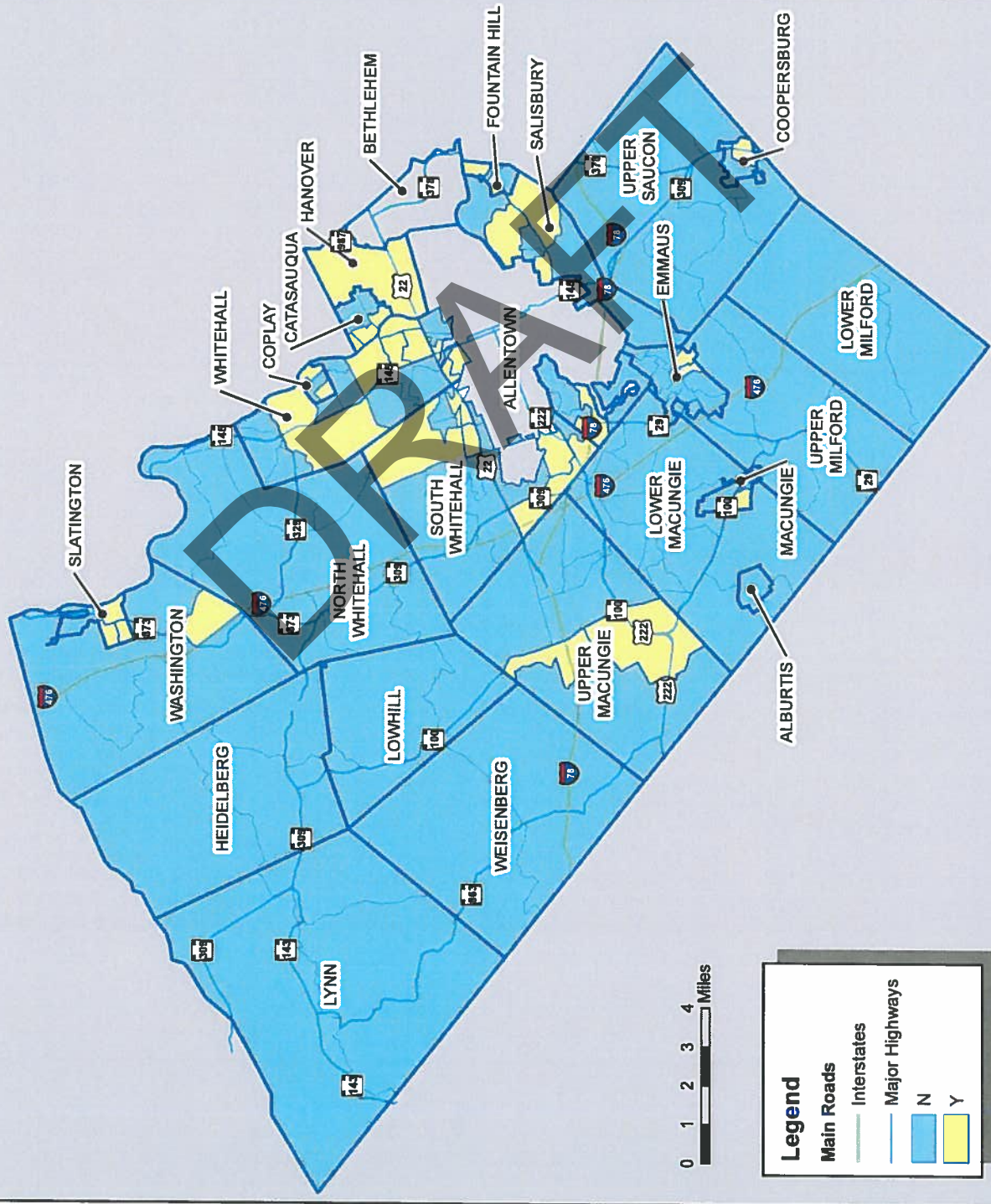


# Housing: % Renter Occupied by Census Tract 2010





# Low to Moderat-Income by Block Groups



**Legend**

**Main Roads**

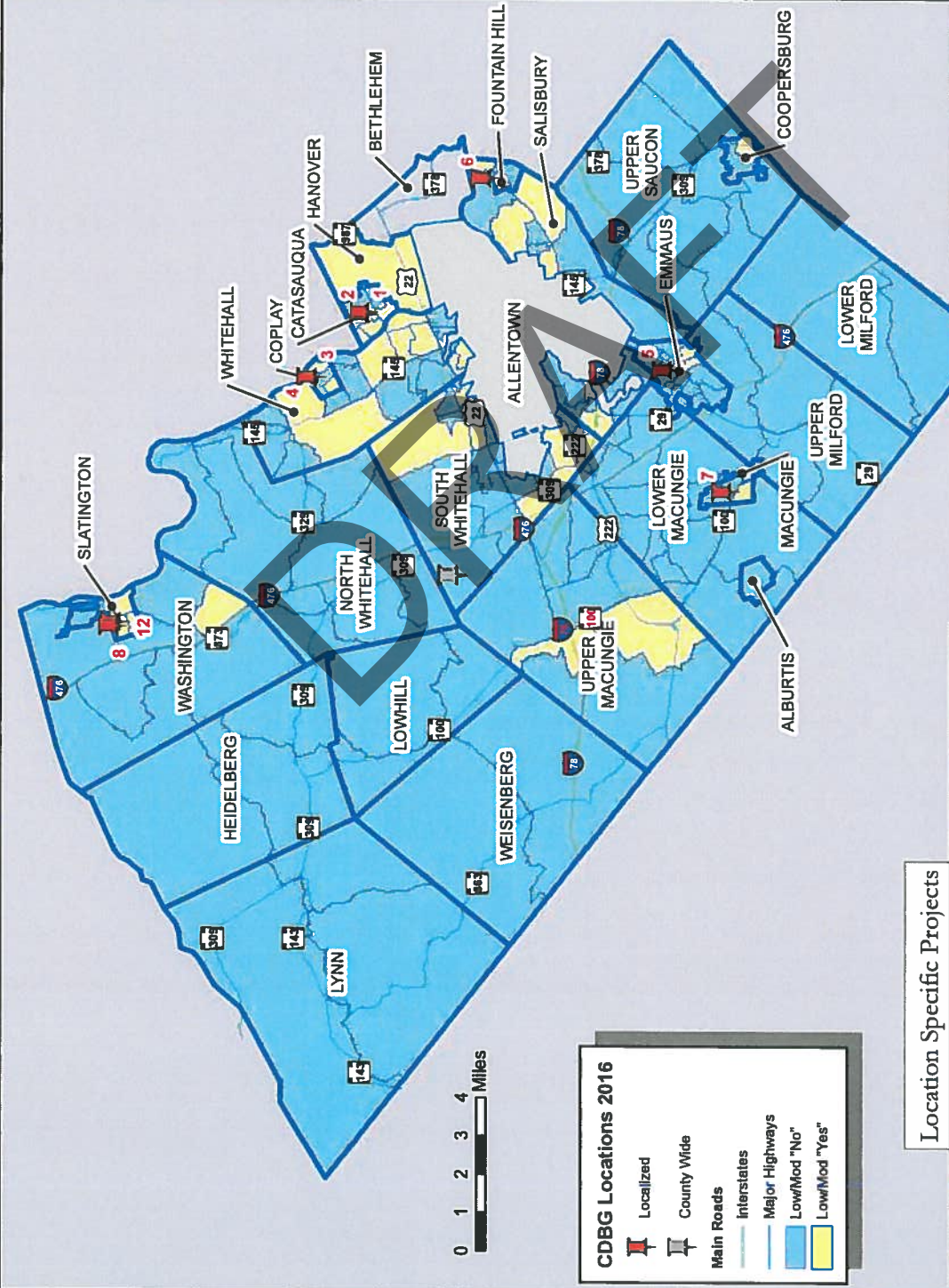
- Interstates
- Major Highways

**N** (light blue)

**Y** (yellow)



# Low to Moderate-Income by Block Groups with Project Locations



### CDBG Locations 2016

- Localized
- County Wide
- Main Roads**
- Interstates
- Major Highways
- Low/Mod "No"
- Low/Mod "Yes"

### Location Specific Projects

Project ID	Project No	Organization	Project Description
1	CD-16-01	Borough of Catasauqua	Curb Cuts
2	CD-16-02	Borough of Catasauqua	Window Replacement
3	CD-16-03	Borough of Coplay	Replacement Storm Sewer inlet Boxes
4	CD-16-04	Borough of Coplay	Street Construction
5	CD-16-05	Borough of Emmaus	Curb Cuts
6	CD-16-06	Borough of Fountain Hill	Street Construction
7	CD-16-07	Borough of Macungie	Curb Cuts
8	CD-16-08	Borough of Slatington	Street Construction
12	CD-16-12	LYMWB	Youth Career Training - Slatington

### County Wide Projects

Project ID	Project No	Organization	Project Description
9	CD-16-09	Catholic Charities	Self-Sufficiency Program - County Wide
10	CD-16-10	LCTI	Section 3 Scholarship Program - County Wide
11	CD-16-11	LVCL	Disabled Housing Program - County Wide
13	CD-16-13	Meals on Wheels	Subsidized Meal Program - County Wide
14	CD-16-14	NPLS	LMI Legal Assistance - County Wide
15	CD-16-15	The Literacy Center	ESL/JGED Program - County Wide
16	CD-16-16	Community First Fund	LMI Business Technical Assistance - County Wide
17	CD-16-17	County of Lehigh	Housing Rehabilitation - County Wide
18	CD-16-18	County of Lehigh	Administration

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# CITIZEN PARTICIPATION

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# Proof of Publication Notice in The Morning Call

Under Act No. 587, Approved May 16, 1929, and its amendments

STATE OF PENNSYLVANIA }  
 COUNTY OF LEHIGH } SS:

COPY OF NOTICE OR ADVERTISEMENT

Wanda Jones, Accounting Associate ..... of THE

MORNING CALL, LLC, of the County and State aforesaid, being duly sworn, deposes and says that THE MORNING CALL is a newspaper of general circulation as defined by the aforesaid Act, whose place of business is 101 North Sixth Street, City of Allentown, County and State aforesaid, and that the said newspaper was established in 1888 since which date THE MORNING CALL has been regularly issued in said County, and that the printed notice or advertisement attached hereto is exactly the same as was printed and published in regular editions and issues of the said THE MORNING CALL on the following dates, viz.:

..... and the 1st day of March 2017 .....

Affiant further deposes that he is the designated agent duly authorized by THE MORNING CALL, LLC, a corporation, publisher of said THE MORNING CALL, a newspaper of general circulation, to verify the foregoing statement under oath, and the affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

*W. Jones*  
 .....  
 Designated Agent, THE MORNING CALL, LLC

SWORN to and subscribed before me this 3rd day of March 2017  
*Kathleen Hoch*  
 .....  
 Notary Public

COMMONWEALTH OF PENNSYLVANIA  
 NOTARIAL SEAL  
 Kathleen Hoch, Notary Public  
 City of Allentown, Lehigh County  
 My Commission Expires March 3, 2020  
 MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

THE MORNING CALL, LLC, publisher of THE MORNING CALL, a newspaper of general circulation aforesaid notice and publication costs and certifies that the same have been duly paid.

**LEHIGH COUNTY, PENNSYLVANIA  
 COMMUNITY DEVELOPMENT  
 BLOCK GRANT (CDBG)**

**PUBLIC HEARING NOTICE AND  
 REQUESTS FOR PROPOSALS  
 FROM NON-PROFITS AND  
 MUNICIPAL AGENCIES**

Notice is hereby given by Lehigh County, PA that it will hold public hearings, on March 16, 2017 at 5:30 pm and March 23, 2017 at 2:00 pm, prevailing time, in the Public Hearing Room of the Lehigh County Government Center, 17 South 7th Street, Allentown, PA 18101. The Government Center is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, please call the Office of Community Development, at (610) 871-1944 (PA Relay Center TDD, 7-1-1) to make those arrangements.

The purpose of the public hearings is to discuss the County's Community Development Block Grant Program (CDBG), and the community development, housing, and economic development needs of Lehigh County. The County will afford non-profits and municipal jurisdictions and agencies the opportunity to request funds for projects and activities. This information will be utilized by the County in its preparation of the FY 2017 Annual Action Plan. Lehigh County estimates receiving an allocation of \$1,100,000 in CDBG Entitlement funds. In order to receive these funds, Lehigh County must prepare a One Year Annual Action Plan for the use of the CDBG funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons. The County intends to afford citizens, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public service activities; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase of a house; planning; environmental; program administration; audit; and other miscellaneous activities.

If the County would undertake an activity that would result in the displacement of families or individuals, the County would utilize its policy for minimizing such displacement. Furthermore, the County is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

Persons, organizations, or municipalities that wish to request funding should obtain a copy of the request for funding applications which are due at 4:00 pm on April 14, 2017, to the Lehigh

PUBLISHER ..... PUBLICATION COSTS  
 THE MORNING CALL, LLC  
 Publish  
 A Newspaper  
 By .....

Record # 45094

been regularly issued in said County, and that the printed notice or advertisement attached hereto is exactly the same as was printed and published in regular editions and issues of the said THE MORNING CALL on the following dates, viz.:

..... and the 1st day of March 2017 .....

Affiant further deposes that he is the designated agent duly authorized by THE MORNING CALL, LLC, a corporation, publisher of said THE MORNING CALL, a newspaper of general circulation, to verify the foregoing statement under oath, and the affiant is not interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true.

*W. Joso*

Designated Agent, THE MORNING CALL, LLC

SWORN to and subscribed before me this 3rd day of

*March 2017*  
*Kathleen Hoch*

Notary Public

COMMONWEALTH OF PENNSYLVANIA

NOTARIAL SEAL

Kathleen Hoch, Notary Public

City of Allentown, Lehigh County

My Commission Expires March 3, 2020

MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

THE MORNING CALL, LLC, publisher of THE MORNING CALL, a newspaper of general circulation, aforesaid notice and publication costs and certifies that the same have been duly paid.

PUBLISHER

THE MORNING CALL

Publish

A Newspaper

By .....

Record # 45094

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pm, prevailing time, in the Lehigh County Government Center, 17 South 7th Street, Allentown, PA 18101. The Government Center is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate citizens in order for them to participate in the public hearing, please call the Office of Community Development, at (610) 871-1964 (PA Relay Center TDD, 7-1-1) to make those arrangements.

The purpose of the public hearings is to discuss the County's Community Development Block Grant Program (CDBG), and the community development, housing, and economic development needs of Lehigh County. The County will afford non-profits and municipal jurisdictions and agencies the opportunity to request funds for projects and activities. This information will be utilized by the County in its preparation of the FY 2017 Annual Action Plan. Lehigh County estimates receiving an allocation of \$1,100,000 in CDBG Entitlement funds. In order to receive these funds, Lehigh County must prepare a One Year Annual Action Plan for the use of the CDBG funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons. The County intends to afford citizens, local agencies, and interested parties the opportunity to become involved in the planning process.

The following types of activities may be eligible for funding under the CDBG program: acquisition of property; disposition costs; improvements to public facilities, including the removal of architectural barriers; demolition and environmental clean-up; public service activities; interim assistance; relocation payments for persons displaced as a result of a CDBG activity; code enforcement; special economic development activities; special activities undertaken by a community based development organization; home ownership assistance for purchase of a house; planning; environmental program administration; audit; and other miscellaneous activities.

If the County would undertake an activity that would result in the displacement of families or individuals, the County would utilize its policy for minimizing such displacement. Furthermore, the County is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

Persons, organizations, or municipalities that wish to request funding should obtain a copy of the request for funding applications which are due at 4:00 pm on April 14, 2017, to the Lehigh County Office of Community Development, Government Center, Room 519, Allentown, PA.

All interested persons are encouraged to attend the public hearings and to present oral or written testimony concerning the needs of Lehigh County residents and the use of CDBG funds over the next fiscal year. Written comments may be addressed to: Lehigh County, Government Center, Office of Community Development, 17 South 7th Street, Allentown, PA 18101 or by telephone, (610) 871-1964. #4802687 - 3/1/2017

PUBLICATION COSTS

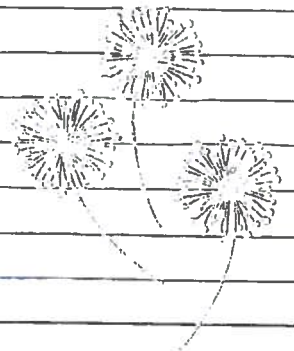
of the

CDBG PUBLIC HEARING : MARCH 16<sup>th</sup>, 2017  
CDBG PY 2017: 5:30PM : COUNTY OF LEHIGH  
ATTENDANCE SHEET

NAME (Please Print): Title: ORGANIZATION: PHONE:

Laurie Moyer, Grants Manager, County of Lehigh (610)871-1964  
Kathy C. Dillo, CDBG Program Coord., County of Lehigh (610)782-3855

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March 16, 2017 PUBLIC HEARING NOTES:

The public hearing was opened at 5:30pm. There were no attendees or residents wishing to speak. The meeting was closed at 5:45pm.

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# Attendance Sheet

COUNTY OF LEHIGH

CDBG PY 2017

PUBLIC HEARING FOR CDBG FUNDING APPLICATION

March 23, 2017

2:00 PM

<u>Name</u>	<u>Title</u>	<u>Organization</u>	<u>Phone / Email</u>
KATHI FRASLIN	ASSOC DIRECTOR OF DEV.	Valley Forge Assoc	908-619-3662
Stacy C. Milo	CDBG Program Coordinator	County of Lehigh	(610) 782-3855 stacy.milo@lehighcounty.org
Jan Kama	Director Postsecondary + Workforce Ed.	LCTI	610-799-1318 brnaj@lcti.org
Rita Tatusko	Supervisor CTE/Coordinator Special Projects	LCTI	610-799-1360 tatuskor@lcti.org

Laurie Moyer  
Grants Manager Lehigh County  
610-871-1964  
lauriemoyer@lehighcounty.org

March 23, 2017 PUBLIC HEARING NOTES:

Discussed a homeless youth outreach program being considered by Valley Youth House for their application; Discussed HUD's budget year versus the County's Budget Year and CDBG Program Year, what dollar amount of entitlement the County's expects to receive for PY 2017-2018, why the County estimated an amount of entitlement, how a new program is different than an existing program in its chance for funding, how an existing program may request additional funding compared to the previous year and what data would be required; Discussed how specific Con. Plan goal of "Homeless Referral and Counseling" has not been addressed by any applicants for CDBG funding from the County; Discussed specific fundable classification for homeless youth outreach program; Explained how to complete a program's budget correctly within the budget page of the application; Received a submittal from Kathi Krablin of Valley Youth House on the needs in our community; Explained Public Service section of the Annual Plan Process Guidelines regarding 15% cap, how applications are compared, and the timeline for the CDBG Annual Funding process; Explained income limits in effect now and that we expect them to be updated this month (end of March 2017).

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Lehigh County CDBG Hearing, 3/23/17  
Testimony from Valley Youth House  
Submitted by: Kathi Krablin, Associate Director of Development



Valley Youth House is seeking support to establish an expansion of The Synergy Project, a street outreach program that currently operates in Allentown. CDBG funding would help to underwrite outreach and support to homeless Lehigh County youth outside the urban areas of Allentown and Bethlehem. Operating from the principle that "all youth deserve to be safe," outreach workers provide food, warm clothing and other survival assistance until homeless youth can be reunited with family or established in other safe housing.

**Targeted youth** include: young single mothers doubled up with other teen moms, victims of abuse with nowhere to turn, "gutter punks" and squatters living under bridges or near train tracks. Youth may have left home because of abuse or neglect, violence in the home, or substance abuse among family members. Youth may have been asked to leave home because of their sexual orientation or gender identify, pregnancy or for economic reasons. Homeless youth typically are "flying below the radar screen." They are afraid to enter adult shelters; they frequently have a history of trauma and abuse leading to mistrust of the system; and they may deliberately be avoiding contact for fear of being returned to an unsafe situation.

**Statement of Need:** The Regional Homeless and Foster Care Site Coordinator for the Regional Homeless Education Program reported 100 unaccompanied youth experiencing homeless in Lehigh County last school year- half were located outside Allentown.

120 youth ages 15-20 were in foster care in Lehigh County in 2014. Research suggests that 24% will experience homelessness after aging out of care. That is, of the 120 15-20 year-olds in care, 28 will experience homelessness. Another 25-50% will experience housing instability (doubling up or couch surfing). Only 28% of youth in Lehigh County care in 2014 had plans for permanent arrangements at exit.

**Cost of homelessness:** Youth homelessness results in significant costs to the community:

- Sexually risky behaviors that put youth at risk of sexually transmitted diseases and pregnancy
- Illegal activities such as stealing, forcibly entering a residence, prostitution and dealing drugs to obtain money food or shelter
- Prior homelessness is the greatest predictor of subsequent homelessness, meaning that without intervention, today's homeless youth are at great risk of ongoing homeless episodes

The homeless individuals we serve today are potentially the next generation of chronically homeless – especially youth, who at age 18-24 simply do not have the skills or the resources to live independently. According to a study published by the MacArthur Foundation, adults ages 18-34 received an average of \$38,000 in cash for ongoing support from their parents. Kids without family resources are left behind.

**Methods:** Traveling in 4-wheel drive vehicles, street outreach workers make regular visits to places where youth are known to congregate: in parks, along railroad tracks, outside fast food restaurants, malls, etc. Being able to go "off the beaten path" has helped the program reach youth that are invisible to most of the world. Vehicles are stocked with hygiene products, first aid supplies, water, food, blankets, flashlights, socks, underwear and camping gear. Outreach workers build relationships with homeless and at-risk youth in order to increase their safety, well-being and self-sufficiency, and to help them build permanent connections with caring adults. Over time, as youth build trust, outreach workers engage youth in the development of a plan to attain stable housing and self-sufficiency. Youth are linked with mainstream benefits (SSI/SDI, food stamps, medical assistance), employment readiness programs and receive support in remaining in or returning to school.

With CDBG funding, Valley Youth House Synergy Project will connect homeless Lehigh County youth with stable housing and support systems to ensure long term success.

Order ID: 5036175

**GROSS PRICE \* :** **\$1,485.57**

**PACKAGE NAME:** Legal/Public Notices

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Order ID: 5036175

\* Agency Commission not included

**GROSS PRICE \* :** \$1,485.57

**PACKAGE NAME:** Legal/Public Notices

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**Product(s):** The Morning Call, Affidavit, PublicNoticePA.com, classified.mcall.com\_Legal

**AdSize(s):** 2 Column,

**Run Date(s):** Wednesday, July 05, 2017

**Color Spec.** B/W

Preview

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**NOTICE OF PUBLIC HEARING**

**LEHIGH COUNTY'S FY 2017 ANNUAL ACTION PLAN**

Notice is hereby given that Lehigh County, Pennsylvania will hold a public hearing on Wednesday, July 19, 2017 at 12:00 PM, prevailing time, in the Public Hearing Room of the Government Center, 17 South Seventh Street, Allentown, PA on the proposed Annual Action Plan for FY 2017.

The Government Center and the Public Hearing Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. Laurie A. Moyer, Grants & Housing Manager, at (610) 871-1964 to make those arrangements. Persons with hearing and/or speech impediments may contact Lehigh County through the "Pennsylvania Relay Service" by dialing "7-1-1" or going online to [www.parelay.net](http://www.parelay.net). If requested, a foreign language and/or sign language interpreter will be provided if the County is notified three (3) days in advance of the meeting.

The purpose of this public hearing is to present the FY 2017 Lehigh County Annual Action Plan which shows the proposed use of the CDBG funds. Lehigh County has been notified by the U.S. Department of Housing and Urban Development (HUD) that it is eligible to receive a Federal Community Development Block Grant in the amount of \$1,118,857. The FY 2017 Annual Action Plan is to be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before August 15, 2017.

In order to obtain the views of residents, public agencies and other interested parties, Lehigh County has placed the FY 2017 Annual Action Plan on display beginning July 5, 2017 at the following locations in Lehigh County, as well as the Lehigh County website <http://www.LehighCounty.org>:

- Lehigh County Department of Community and Economic Development - Lehigh County Government Center, 17 South 7th Street, Allentown, PA 18101
- Catasauqua Public Library - 302 Bridge Street, Catasauqua, PA 18032
- Coplay Library - 49 South 5th Street, Coplay, PA 18037
- Emmaus Public Library - 11 East Main Street, Emmaus, PA 18049
- Lower Macungie Library - 3400 Brookside Road, Macungie, PA 18062
- Parkland Community Library - 4422 Walbert Avenue, Allentown, PA 18104
- Slatington Library - 650 Main Street, Slatington, PA 18080
- Southern Lehigh Public Library - 3200 Preston Lane, Center Valley, PA 18034
- Whitehall Township Public Library - 3700 Mechanicsville Road, Whitehall, PA 18052

These documents will be available to the public during normal hours of operation for a period of thirty (30) days until August 1, 2017 after which

Order ID: 5036175

\* Agency Commission not included

**GROSS PRICE \* :** \$1,485.57

**PACKAGE NAME:** Legal/Public Notices

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operation for a period of thirty (30) days until August 15, 2017 after which time the FY 2017 Annual Action Plan will be submitted to HUD on or before August 15, 2017 for approval.

The proposed FY 2017 Annual Action Plan was prepared in accordance with the County's extended Five Year Consolidated Plan and after conducting public hearings on housing and community development needs in Lehigh County.

The County's FY 2017 CDBG Program Year begins October 1, 2017 and ends September 30, 2018.

The County proposes to use the FY 2017 HUD funds it receives as described below, subject to public comments received and the approval by the Board of Commissioners of the County of Lehigh:

**Summary of FY 2017 Annual Action Plan**

1. Catasauqua Borough – Front Street Parking Lot	\$90,000.00
2. Coplay Borough – Storm Water Replacement at N. 2nd and Chestnut Street	\$125,000.00
3. Emmaus Borough – Curb Cuts	\$30,000.00
4. Macungie Borough – Curb Cuts	\$28,434.00
5. Fountain Hill Borough – Street Reconstruction on Jefer Avenue (Phase 2)	\$81,000.00
6. Slatington Borough – Street Reconstruction on 4th Street	\$82,000.00
7. County-wide Housing Rehab – Housing Rehabilitation Construction and Delivery	\$200,000.00
8. New Bethany Ministries – Columbia House Renovations	\$24,390.00
9. Anti-Blight Fund – Demolition and Clearance	\$100,000.00
10. Catholic Charities – Self-sufficiency & Intervention Program	\$29,700.00
11. Communities in Schools of the Lehigh Valley – School-to-Career Program	\$25,000.00
12. Lehigh Career & Technical Institute – Scholarships for Section 3 Residents	\$19,500.00
13. Lehigh Valley Center for Independent Living – PLACE Program	\$15,062.00
14. The Literacy Center – Adult Literacy Instruction	\$15,000.00
15. Meals on Wheels – Meal Prep and Delivery	\$20,000.00
16. North Penn Legal Services – LMI Legal Help	\$10,000.00
17. Administration, Management & Planning	\$223,771.00
<b>Total:</b>	<b>\$1,118,857.00</b>

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of CDBG funds under the FY 2017 Annual Action Plan. Written comments may be addressed to Ms. Laurie A. Moyer, Grants & Housing Manager, Government Center, 17 South Seventh Street, Allentown, PA 18101, or by email at lauriemoyer@lehighcounty.org or oral comments may be made by calling (610) 871-1964.

Lehigh County Government Center  
17 South Seventh Street  
Allentown, Pennsylvania 18101

Mr. Thomas Muller  
County Executive  
#5036175 — 7/5/2017

## NOTICE OF PUBLIC HEARING

### LEHIGH COUNTY'S FY 2017 ANNUAL ACTION PLAN

Notice is hereby given that Lehigh County, Pennsylvania will hold a public hearing on **Wednesday, July 19, 2017 at 12:00 PM**, prevailing time, in the **Public Hearing Room of the Government Center**, 17 South Seventh Street, Allentown, PA on the proposed Annual Action Plan for FY 2017.

The Government Center and the Public Hearing Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Ms. Laurie A. Moyer, Grants & Housing Manager, at (610) 871-1964 to make those arrangements. Persons with hearing and/or speech impediments may contact Lehigh County through the "Pennsylvania Relay Service" by dialing "7-1-1" or going online to [www.parelay.net](http://www.parelay.net). If requested, a foreign language and/or sign language interpreter will be provided if the County is notified three (3) days in advance of the meeting.

The purpose of this public hearing is to present the FY 2017 Lehigh County Annual Action Plan which shows the proposed use of the CDBG funds. Lehigh County has been notified by the U.S. Department of Housing and Urban Development (HUD) that it is eligible to receive a Federal Community Development Block Grant in the amount of \$1,118,857. The FY 2017 Annual Action Plan is to be submitted to the U.S. Department of Housing and Urban Development (HUD) on or before August 15, 2017.

In order to obtain the views of residents, public agencies and other interested parties, Lehigh County has placed the FY 2017 Annual Action Plan on display beginning July 5, 2017 at the following locations in Lehigh County, as well as the Lehigh County website <http://www.LehighCounty.org>:

- **Lehigh County Department of Community and Economic Development** - Lehigh County Government Center, 17 South 7th Street, Allentown, PA 18101
- **Catasauqua Public Library** - 302 Bridge Street, Catasauqua, PA 18032
- **Coplay Library** - 49 South 5th Street, Coplay, PA 18037
- **Emmaus Public Library** - 11 East Main Street, Emmaus, PA 18049
- **Lower Macungie Library** - 3400 Brookside Road, Macungie, PA 18062
- **Parkland Community Library** - 4422 Walbert Avenue, Allentown, PA 18104
- **Slatington Library** - 650 Main Street, Slatington, PA 18080
- **Southern Lehigh Public Library** - 3200 Preston Lane, Center Valley, PA 18034
- **Whitehall Township Public Library** - 3700 Mechanicsville Road, Whitehall, PA 18052

These documents will be available to the public during normal hours of operation for a period of thirty (30) days until August 4, 2017 after which time the FY 2017 Annual Action Plan will be submitted to HUD on or before August 15, 2017 for approval.



The proposed FY 2017 Annual Action Plan was prepared in accordance with the County's extended Five Year Consolidated Plan and after conducting public hearings on housing and community development needs in Lehigh County.

The County's FY 2017 CDBG Program Year begins October 1, 2017 and ends September 30, 2018.

The County proposes to use the FY 2017 HUD funds it receives as described below, subject to public comments received and the approval by the Board of Commissioners of the County of Lehigh:

**Summary of FY 2017 Annual Action Plan**

1. Catasauqua Borough – Front Street Parking Lot	\$ 90,000.00
2. Coplay Borough – Storm Water Replacement at N. 2nd and Chestnut Street	\$ 125,000.00
3. Emmaus Borough – Curb Cuts	\$ 30,000.00
4. Macungie Borough – Curb Cuts	\$ 28,434.00
5. Fountain Hill Borough – Street Reconstruction on Jeter Avenue (Phase 2)	\$ 81,000.00
6. Slatington Borough – Street Reconstruction on 4th Street	\$ 82,000.00
7. County-wide Housing Rehab – Housing Rehabilitation Construction and Delivery	\$ 200,000.00
8. New Bethany Ministries – Columbia House Renovations	\$ 24,390.00
9. Anti-Blight Fund – Demolition and Clearance	\$ 100,000.00
10. Catholic Charities – Self-sufficiency & Intervention Program	\$ 29,700.00
11. Communities in Schools of the Lehigh Valley – School-to-Career Program	\$ 25,000.00
12. Lehigh Career & Technical Institute – Scholarships for Section 3 Residents	\$ 19,500.00
13. Lehigh Valley Center for Independent Living – PLACE Program	\$ 15,062.00
14. The Literacy Center – Adult Literacy Instruction	\$ 15,000.00
15. Meals on Wheels – Meal Prep and Delivery	\$ 20,000.00
16. North Penn Legal Services – LMI Legal Help	\$ 10,000.00
17. Administration, Management & Planning	<u>\$ 223,771.00</u>

**Total: \$ 1,118,857.00**

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of CDBG funds under the FY 2017 Annual Action Plan. Written comments may be addressed to Ms. Laurie A. Moyer, Grants & Housing Manager, Government Center, 17 South Seventh Street, Allentown, PA 18101, or by email at [lauriemoyer@lehighcounty.org](mailto:lauriemoyer@lehighcounty.org) or oral comments may be made by calling (610) 871-1964.

Lehigh County Government Center  
17 South Seventh Street  
Allentown, Pennsylvania 18101

Mr. Thomas Muller  
County Executive

Published: July 5, 2017

DRAFT